

BOARD OF TRUSTEES' MEETING
Curtis C. Erickson Conference Room – Phillips County Hospital
Thursday, October 25, 2018, 6:00 pm

Board Members Present:

Stanley Kats
Jayne Holle
Ruth Hackerott
Hazel Ames

Stan Robb
Jessie Wyrill
Kelly Roe
Vicki Constable

Staff Present:

Rex Walk, CEO
Codi Cox, Patient Account Manager
Vickie Gibbs, Director of Nursing
Nick Kennedy, Maintenance Manager
Alex Cotton, RN
Kristi Troyer, Lab Tech

Krystal Schwenn, CFO
Rebecca Flora, Materials Management
Donna Winchell, HIM Director
Mildred Hadley, Radiology Supervisor
Jennifer Brumbaugh, Surgery Supervisor
Theresa Hughes, Board Recorder

Community Present:

Board Attorney Frankie Forbes, John A. Beim, Tad Felts, Jodi Scheele

Chairman Stanley Kats called the Board of Trustees' meeting to order at 6:01 pm in the main conference room at the Phillips County Hospital.

Review of Agenda: Chairman Kats asked for any additions to the agenda. Additions requested included: Jayne Holle noted the agenda was in need of correction; Plains Radiology Update would be given by Jodi Scheele, not Alex Cotton. Kelly Roe asked that the HR Committee report be added to the agenda under Committee Reports. Ruth Hackerott moved the Agenda be approved as amended; seconded by Jayne Holle. Motion carried 7-0.

Stan Kats called for a moment of silence for a Board member.

Consent Agenda: Chairman Kats asked for approval of the Consent Agenda. Jayne Holle asked that the September minutes be updated: New Business Grant Update(s): should read two monitors/defibrillators, not three and one AED. Jayne Holle moved to accept the Consent Agenda with the correction; Ruth Hackerott seconded. Motion carried 7-0

Public Comment: None.

Introduction of Guests: Rex Walk asked Alex Cotton to update the Board on her continuing education quest to become an Advanced Registered Nurse Practitioner. Alex will be attending

Simmons University starting in January 2019. Alex cites her dedication to her patients and wanting to do more for them as the primary reason for returning to school.

Tony Kruse introduced himself and before going through this year's audit addressed the misinformation regarding the 2015 audit. Tony walked the Board and the community in attendance through the relationship of PCHS with GPHA and the leased to managed process starting back in January of 2000 under GASB 69 (Government Accounting Standards Board) with a signed Lease Agreement for \$1. At that time all assets, liabilities, and equity were transferred from PCH to GPHA. In April 2015, when the lease agreement was dissolved, all assets, liabilities, and equity were transferred from GPHA back to PCH.

Net patient service revenue consists of the following for the years ending March 31, 2018, and 2017:

	<u>2018</u>	<u>2017</u>
Gross patient service revenue	\$ 11,775,046	\$ 11,660,655
Contractual adjustments		
Medicare	43,348	195,848
Medicaid	(320,127)	(182,557)
Blue Cross	(544,443)	(384,105)
Other	(172,044)	(247,092)
Administrative adjustments	(101,634)	(39,185)
Charity care	(132,390)	(62,678)
Provision for uncollectible accounts	(157,922)	(96,472)
	<u>\$ 10,389,834</u>	<u>\$ 10,844,414</u>

Alex Cotton left the meeting at 6:20 pm.

Krystal Schwenn walked Tony out at 7:13 pm and returned to the meeting at 7:15 pm.

NEW BUSINESS: CAD discussion moved up in the schedule.

1. Computerized Assisted Diagnostic (CAD) Mammography Enhancement

Technology: Rex introduced Jodi Scheele from Plains Radiology. Jodi and Mildred Hadley led a discussion on the need for the I-CAD unit for the mammogram machine. The American College of Radiology's official stance is that it may slightly increase interpretation accuracy. Surrounding hospitals currently use I-CAD units and radiologists could refuse to read mammograms if the additional I-CAD unit is not purchased. Jayne Holle moved to approve the purchase and to pursue grants to aid in the purchase; Jessie Wyrill seconded. Motion carried 6-1, with the no vote from Kelly Roe who would like to wait for a grant to cover the cost.

Jodi left the meeting at 7:25 pm.

REPORTS:

1. September 2018 Statistics Report:

- Admissions: 14 (+30% from LY)
- Swing Bed Admissions: 11 (Equal to LY)
- Swing Bed Days: 165 (-23% from LY)
- Average Patients Per Day: 5.5 (-25% from LY – 5.2)
- Surgeries: 16 (+75% from LY – Total TY 103; LY Total FY 136)
- Lab: 1,974 (+4% from LY)
- Mammography 18 (+ 50% from LY with Mobile Service)
- Radiology: 144 (- 16% from LY)
- Ultrasound: 15 (+ 2% from LY)
- CT Scans: 52 (- 1% from LY)
- Physical Therapy: 1,889 (+46% from 9.17; +17% from LY)
- Occupational Therapy: (+38% from LY)
- Specialty Clinic Visits: (+8% from LY)
- Emergency Room Visits: (+9% from LY)
- Total Outpatient Services: (+34% from LY)
- PCMC: (-8% from LY)

2. Revenue Cycle Update: Codi Cox reported the month's revenue as of October 25th is \$863,519 (average \$34,000 per day) and is confident the month will exceed \$1m. Days in AR (Accounts Receivable) are currently 58, down from last year's 66.

3. Federal Hospital Transparency Requirements: Codi discussed the new federal transparency for hospital pricing. In August 2018, CMS (Centers for Medicare and Medicaid Services) finalized the 2019 inpatient and long-term care hospital prospective payment system rule, which contained new requirements mandating hospitals publicize online a list of their standard charges by January 1st, 2019. Hospitals will also have to update the list at least annually. CMS intends for the new price transparency to empower patients.

COMMITTEE REPORTS:

- 1. Credentialing Committee:** The credentialing committee met and reviewed the applications of one provider.

Reappointment with privileges as previously requested:

Iyad Assam, MD

Cardiologist, Kearney Regional

Jayne Holle moved that the privileges be approved as requested; seconded by Vicki Constable. Motion carried 7-0.

- 2. Quality Committee:** Vicki Constable reported on the quality committee meeting. IT reported on protocols they are using and testing for security and viruses. Vicki highlighted Melinda Van Kooten's sleep study and the guidelines and protocols she must follow. Donna Winchell discussed HIPPA and watching for breaches. Jayne Holle also

acknowledged the study done by Nancy Johnson on Influenza. Vickie Gibbs and Rex provided the Board the recent stats on telemedicine provider Avera eCare.

- 3. Human Resource Committee:** Jayne Holle updated the Board on the Human Resource Committee meeting. The committee is tracking the compliance on timely completion of employee reviews. The committee also met with Danielle Bohl regarding the Post Offer/Pre-Hire process which physical therapy performs and concluded it was not beneficial. Therefore, physical therapy will no longer provide the testing and, instead, additional training will be provided during orientation.

OLD BUSINESS:

- 1. Update Regarding Ongoing Negotiations with GPHA:** Frankie Forbes spoke with Durrell Kelly at GPHA and informed him that the PCHS Board had determined to go with Cerner directly for the hospitals CBO. Further discussion centered on GPHA's proposal for financial services only and it is still \$20k higher than PCHS was requesting. GPHA indicated that with the decision by PCHS to cancel the CBO and management services, those accounts are due and payable. Frankie and Stan Kats discussed the possibility of paying those debts off in their entirety except for \$16k currently being disputed.

- 2. PFAC Community Survey Results:** Jessie Wyrill updated the Board on the latest survey. They received 155 surveys from Phillips County. Positive results included staff, new entrance, and signage. Expanding Urgent Care/Access Care hours and bringing in additional providers are suggested areas for improvement. Another survey will go out to the community within six to nine months.

- 3. New Provider Recruitment Effort Update:** Frankie discussed the proposed contract with Tim Seifert to provide clinic services as well as the emergency room coverage 8:00 am Wednesday through Friday 5:00 pm each week and coverage every eighth weekend. The contract includes standard benefits (vacations, holidays, health insurance, etc.) and some lodging and meal consideration while he is in the hospital. There are some minor terms that Frankie needs to address further. Vicki Constable motioned to approve Frankie moving forward with the contract and offer the position as outlined; Ruth Hackerott seconded. Motion carried 7-0.

Rebecca Flora left the meeting at 8:17 pm.

NEW BUSINESS:

- 2. Review of November Board Meeting Schedule:**

Special Meeting - Thursday, November 1, 2018, 6:00 pm in the Curtis Erickson Conference.

Special Meeting – Thursday, November 8, 2018, 6:0 pm in the Curtis C. Erikson Conference Room

Board of Trustees Meeting – November 15, 2018, 6:00 pm in the Curtis C. Erikson Conference Room.

BOARD EDUCATION:

1. Kansas Hospital Association (KHA) Events

- North Central Kansas KHA Regional Meeting – Oct. 30th, Republic County Hospital – Belleville, Kansas
- Rural Health Symposium – November 15th, Hilton Garden Inn – Salina, Kansas

2. Noon Briefing – Hospital Pricing Policies: Educating The Public

- November 14th 12:00 Noon (1 hour)

3. Healthcare Governance Today: Is Your Board Strong Enough for The Future

- November 20th 12:00 Noon (1 hour)

4. PCHS Board Retreat

- January 2019 (Exact Date TBD)

ADJOURNMENT: At 8:38 pm, Stan Kats called the meeting to a close with no Executive Session.

Secretary Nazel Ames

Recorder [Signature]