

BOARD OF TRUSTEES' MEETING
Education Conference Room – Phillips County Hospital
Thursday, August 23, 2018, 6:00 pm

Board Members Present:

Stanley Kats

Vicki Constable

Christiane 'Criquet' Cole

Hazel Ames

Stan Robb

Jayne Holle

Jessie Wyrill

Ruth Hackerott

Kelly Roe

Staff Present:

Rex Walk, CEO

Les Lacy, VP Regional Operations of GPHA

Rhonda Kellerman, Clinic Administrator

Nick Kennedy, Maintenance Manager

Kathleen Wilson, CDM

Melinda Van Kooten, OPC Coordinator

Krystal Schwenn, CFO

Tara Overmiller, Marketing Director

Peggy Fabin, Human Resources

Rebecca Flora, Materials Manager

Deborah Hadley, Emergency Coordinator

Theresa Hughes, Board Recorder

Community Present:

Board Attorney Frankie Forbes, John Beim, Marcus Watts, Daryl Reed, Jean Ann Wagner, Chris Douglas.

Chairman Stanley Kats called the Board of Trustees' meeting to order at 6:00 pm in the Education/Conference room at the Phillips County Hospital.

Review of Agenda: Chairman Kats asked for any additions to the agenda. Chairman Kats asked that the MiMedx presentation be moved up in the agenda and take place before the Wellness Center. Hazel Ames motioned to approve the agenda with the change; Jayne Holle seconded. Motion carried 8-0.

Consent Agenda: Chairman Kats asked for approval of the Consent Agenda. Jayne Holle motioned to approve; Jessie Wyrill seconded. Motion carried 8-0.

Public Comments: None.

1. Guest Introduction and Presentation: Marc Watts, Associate Account Executive, and Daryl Reed, Regional Sales Director, from MiMedx presented the Board with extensive information on their company and products. MiMedx is a biopharmaceutical company developing, manufacturing and marketing regenerative biologics utilizing human placental

allografts for multiple sectors of healthcare. To date, the company has distributed more than one million allografts with zero reported adverse reactions. MiMedx is a leader in advanced wound care, spine, and sports medicine with significant scientific and clinical expertise. They have been working very closely with Danielle Bohl in Rehab over the past few months, and their product was used for the first time at PCMC today, Thursday, August 23rd.

Marc Watts and Daryl Reed left the meeting at 6:34 pm.

2. Guest Introduction and Presentation: Rex Walk introduced Jean Ann Wagner, from The Wellness Center. Jean Ann discussed PCHS employee usage of the center and extending their hours to help accommodate more individuals. Discussions centered on the continued partnership between the Wellness Center and PCHS. Also, Rex is working with the Wellness Center on offering discharged Physical Therapy patients a free trial month membership to help them continue their recovery. Danielle Bohl will be working closely with the facility on transitioning patients.

Jean Ann Wagner left the meeting at 6:42 pm.

REPORTS:

1. June 2018 Financial Report:

June Actual	Budget	Revenue & Expenses	Year to Date FY2018 YD Actual	YD Budget
Hospital				
\$ 1,214,661	\$ 1,013,503	Total Hospital Operating Revenue	\$ 3,144,393	\$ 3,040,509
\$ (1,014,146)	\$ (952,331)	Total Hospital Operating Expenses	\$ (2,846,319)	\$ (2,856,993)
\$ 582	\$ 16,609	Adjustments	\$ 108,100	\$ 49,827
\$ 201,097	\$ 77,781	Net Hospital Operating Revenue	\$ 406,174	\$ 233,343
Clinic				
\$ 91,534	\$ 117,449	Total Clinic Patient Service Revenue	\$ 319,176	\$ 352,347
\$ (200,190)	\$ (163,412)	Total Clinic Patient Service Expenses	\$ (548,996)	\$ (490,236)
\$ (108,656)	\$ (45,963)	Net Clinic Patient Service Revenue	\$ (229,820)	\$ (137,889)
Income Profit/Loss				
\$ 92,441	\$ 31,818		\$ 176,354	\$ 95,454

	Met Target
	Missed Target
	No Target



Change in position over previous month's reported YTD

2. July 2018 Financial Report:

July Actual	Budget	Revenue & Expenses	Year to Date FY2018 YD Actual	YD Budget
Hospital				
\$ 1,084,658	*	\$ 1,013,503	Total Hospital Operating Revenue	\$ 4,229,051 * \$ 4,054,012
\$ (1,031,562)	*	\$ (952,331)	Total Hospital Operating Expenses	\$ (3,877,881) * ↓ \$ (3,809,324)
\$ 27,143	* ↑	\$ 16,609	Adjustments	\$ 135,243 * \$ 66,436
\$ 80,239	*	\$ 77,781	Net Hospital Operating Revenue	\$ 486,413 * \$ 311,124
Clinic				
\$ 93,121	*	\$ 117,449	Total Clinic Patient Service Revenue	\$ 412,296 * \$ 469,796
\$ (169,749)	*	\$ (163,412)	Total Clinic Patient Service Expenses	\$ (718,746) * \$ (653,648)
\$ (76,628)	*	\$ (45,963)	Net Clinic Patient Service Revenue	\$ (306,450) * \$ (183,852)
Total Income Profit/Loss				
\$ 3,611	* ↓	\$ 31,818		\$ 179,963 * \$ 127,272

	Met Target
	Missed Target
	No Target



Change in position over previous month's reported YTD

3. FY2017 Medicare Cost Report Desk Audit: Krystal Schwenn discussed the findings of the Medicare Desk Audit. Preliminary reports indicate that PCHS will be paying back approximately twenty thousand dollars to Medicare which is a significant reduction from last year's two hundred and fifty thousand dollars.

COMMITTEE REPORTS:

- 1. Credentialing Committee:** The credentialing committee met and reviewed the applications of the following providers:

Appointment with privileges as requested:

Jeffery Curtis, M.D. Consultant, Cardiology, Hays
 Thomas Lanspa, M.D. Consultant, Cardiology, Kearney

Reappointment with privileges as previously requested:

Lyle Noordhoek, M.D. Consultant, Pathology
 Rhonda Eboh, M.D. Freestate Telehealth, Psychiatry

Hazel Ames moved that the privileges be approved for all as requested; seconded by Vicki Constable. Motion carried 8-0.

- 2. Quality Committee:** Vicki Constable provided an update on the committee's July 25th meeting. Departmental reports reviewed the status of compliance with current standards.

3. **Human Resource Committee:** The Human Resource Committee provided minutes from their August 13th meeting with discussions centered on the hiring process, performance reviews, and PCHS' tattoo policy.

4. **Building, Equipment & Grounds:** Jessie Wyrill and Rebecca Flora updated the Board on the brick fundraiser and provided the Board a sample. The 4x8 bricks will be sold for forty dollars; if a custom logo is requested, it will be an additional fifteen dollars. The 8x8 bricks will be sold for one hundred dollars and will include a custom logo if requested. Sales from the bricks will help fund the changes to the parking lot and front entrance move. The company will provide PCHS their website to streamline ordering.

Kathleen Wilson joined the meeting at 7:30 pm.

Presentation(s):

Emergency Preparedness Mock Disaster Drill Report: Deborah Hadley presented the results of the emergency drill held August 14th. PCHS is required by CMS to have two drills every year though they do not have to be live. Participation was outstanding with forty-seven staff members, four providers, PCHS Board observer, five auxiliary volunteers, and five EMS area services with forty-two EMTs, ten firemen, one County Emergency Manager and eighteen victims. The drill went very well within the hospital and with the community partners. It also provided areas for improvement with documentation and better communication.

OLD BUSINESS:

1. GPHA-PCH Forbearance Agreement: Frankie Forbes updated the Board on a forbearance agreement sent to GPHA. GPHA forwarded the agreement on to their counsel, and it had just been returned to Frankie earlier in the day with several edits to include terms that had not been agreed to previously. Frankie will continue working with GPHA's counsel on the agreement and will update the Board at next month's meeting.

2. Centralized Billing Office (CBO): Cerner: Rex discussed the current month to month agreement with GPHA and the ongoing contract negotiations with Cerner. Frankie Forbes would like to hold the motion for voting to move forward with the transition to Cerner until negotiations are finalized. Chairman Stan Kats is giving Frankie thirty days to complete negotiations with Cerner.

Deb Hadley left the meeting at 8:39 pm.

NEW BUSINESS:

1. Dietary Department Consultation Report: Chris Douglas made a presentation to the Board on her assessment of the PCHS Dietary Department. Chris's discussion was overall positive with areas needing some improvement including teambuilding, communication within the department and with other departments in the hospital. Chris will continue to work with Peggy on goals for the department.

BOARD EDUCATION/Announcements:

1. Phillips County Healthcare Foundation: Tara Overmiller informed the Board that the Phillips County Healthcare Foundation would like to invite all of the members to their upcoming 2nd annual gala event.

2. KHA: Tara presented the Board with KHA's upcoming events. The KHA Annual Convention is September 6th and 7th. KHA Regional Trustees' Meetings will be held in Salina October 17th and in Colby October 18th. The KHA Political Action Committee is currently raising funds; PCHS has a donation goal of \$250. Rex Walk reported that department managers have already contributed a significant amount toward that goal. Board personnel added their contributions to the fund which made the total PCHS \$380.

3. Centura Health Luncheon: LuAnn Wilroy, Centura Vice President of Rural Health, will be at PCHS on Tuesday, August 28th to meet the leadership team and provide information about their services. Board members have been invited to attend as well.

4. PCHS Board Fall Retreat:

Next PCHS Board of Trustees' Meeting: Thursday, September 27, 2018, 6:00 pm in the Education Conference Room at Phillips County Hospital.

EXECUTIVE SESSION: At 8:54 pm, Jayne Holle moved that the Board enter executive session for a period of twenty minutes for privileged attorney-client discussion pursuant to K.S.A. 75-4319(b)(2) with only the Board members, Frankie Forbes, and Rex Walk in attendance and that open session resume at 9:20 pm in the conference room. Seconded by Hazel Ames; motion carried 8-0. Chairman Kats called a five-minute recess while John Beim, Chris Douglas, Krystal Schwenn, Les Lacey, Tara Overmiller, Rhonda Kellerman, Rebecca Flora, Peggy Fabin, Nick Kennedy, Kathleen Wilson and Theresa Hughes left the meeting. Executive session began at 9:00 pm and open session resumed at 9:20 pm with no action taken.

OPEN SESSION: A long discussion on the services provided by Great Plains Health Alliance and what aspects of their services were essential to PCHS ensued. Stan Robb moved that PCHS issue a notice of intent to terminate in ninety days to GPHA for the management contract and

solicit request for proposals for management services from interested parties; seconded by Kelly Roe. Motion carried 7-0 with Criquet Cole abstaining.

ADJOURNMENT: Jessie Wyrill moved that the meeting adjourn; seconded by Ruth Hackerott. Meeting adjourned at 9:46 pm

Secretary Hazel Ames

Recorder [Signature]