

**BOARD OF TRUSTEES' MEETING**  
**Education Conference Room – Phillips County Hospital**  
**Thursday, June 28, 2018, 6:00 pm**

**Board Members Present:**

Stanley Kats

Vicki Constable

Christiane 'Criquet' Cole

Hazel Ames

Kelly Roe

Jayne Holle

Jessie Wyrill

Ruth Hackerott

Stan Robb

**Staff Present:**

Rex Walk, CEO

Les Lacy, VP Regional Operations of GPHA

Codi Cox, Patient Account Manager

Tyson Wisinger, M.D.

Mildred Hadley, Radiology Manager

Rebecca Flora, Materials Manager

Jennifer Dodds, Patient Engagement Director

Theresa Hughes, Board Recorder

Tara Overmiller, Marketing Director

Rhonda Kellerman, Clinic Administrator

Nick Kennedy, Maintenance Manager

Matt Broeckelman, Physical Therapy

**Community Present:**

Board Attorney Frankie Forbes, John Beim, CHI Health Representatives; Noah Knisely, Hilary Van Housen and Mike Schnieders.

Chairman Stanley Kats called the Board of Trustees' meeting to order at 6:03 pm in the Education/Conference room at the Phillips County Hospital.

**Review of Agenda:** Chairman Kats asked for any additions to the agenda. Additions requested included: 1) Vizient Discount under New Business. 2) Permission to pursue a grant under New Business. 3) Barn quilt under the BEG Committee report. Jessie Wyrill motioned to approve the agenda with the additions; Hazel Ames seconded. Motion carried 8-0.

**Consent Agenda:** Chairman Kats asked for approval of the Consent Agenda. Ruth Hackerott moved to accept the consent agenda; Jayne Holle seconded. Motion carried 8-0.

**Public Comments:** None.

**Guest Introduction and Presentation:** Rex introduced new PCH employees, Matt Broeckelman, Physical Therapist and Dr. Tyson Wisinger, M.D. a practicing Family Medicine

Specialist starting in October. Dr. Wisinger is excited about starting at PCH and the warm welcome he has received.

Rex introduced representatives from CHI Health, Noah Knisely, Hilary Van Housen and Mike Schnieders. Noah Knisely, Division Director – Network Development, discussed their desire to continue their relationship with PCH. Noah discussed CHI’s ability to provide support in some areas, including quality, safety, education, business operations and more.

Noah Knisley, Hilary Van Housen, and Mike Schnieders left the meeting at 6:21 pm.

**REPORTS:**

**1. March 2018 Financial Report – Year End:**

ASSETS	Feb. 2018	18-Mar	17-Mar	LIABILITIES	Feb. 2018	18-Mar	17-Mar
Cash	\$842,486	\$732,544	\$1,096,028	Accounts Payable	\$1,033,731	\$1,233,176	\$832,509
Accounts Receivable	\$2,008,854	\$2,114,273	\$2,179,656	Current Portion Notes Payable	\$207,203	\$207,203	\$6,925
Allowance for Doubtful Accts	\$331,024	\$327,750	\$427,561	TOTAL CURRENT LIABILITIES	\$2,275,946	\$2,473,242	\$1,984,939
Allowance for 3rd Party Contractual Adjustments	\$314,440	\$334,510	\$15,611	TOTAL LONG TERM LIABILITIES	\$257,136	\$275,548	\$264,532
TOTAL ALLOWANCES	\$16,584	\$6,760	\$443,172	Operating Fund	\$2,295,071	\$2,491,865	\$2,002,942
Net Accounts Receivable	\$1,992,270	\$2,121,034	\$1,736,485	Restrictive Fund	\$303,037	\$303,037	\$164,851
Total Other Current Assets	\$305,522	\$310,447	\$313,693	TOTAL FUND BALANCE	\$2,598,108	\$2,794,902	\$2,167,793
TOTAL CURRENT ASSETS	\$3,140,278	\$3,164,026	\$3,146,206				
TOTAL RESTRICTED ASSETS	\$193,610	\$112,719	\$303,037	NET PROFIT (LOSS)	\$75,011	\$192,610	\$161,174
NET PROPERTY AND EQUIPMENT	\$1,853,270	\$2,055,272	\$1,518,035				
TOTAL ASSETS	\$5,206,201	\$5,351,082	\$4,986,408				

Discussions on changing how financials are presented to the Board were brought up by both Kelly Roe and Tara Overmiller. Rex will work on an update for the meetings that will be in a snapshot format tied in with the detailed reports for Board members to review before the meetings.

**2. Year-end Closing Update:** The GPHA audit has commenced, and auditors from BKD will be in the facility Tuesday, July 9<sup>th</sup> through Friday, July 13<sup>th</sup>.

**3. Financial Assistance Application(s) Requiring Board Approval:** Codi Cox requested the Board’s approval on two patients needing assistance. One patient will be a partial write off

with a payment plan for the remainder. The second will be a 100% write off. The total for both patients is \$23, 975. Ruth Hackerott motioned to approve the financial assistance; Jessie Wyrill seconded. Motion carried 8-0.

## **COMMITTEE REPORTS:**

- 1. Credentialing Committee:** The credentialing committee met and reviewed the applications of the following providers:

### **Appointment with privileges as requested:**

Amy Bird, LSCSW	Consultant, Allied Health, Social Worker
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### **Reappointment with privileges as previously requested:**

Jennifer Cook, M.D.	Consultant, DWC Coverage
Gary Hembd, CRNA	Allied Health, Anesthesia
Patrick Desgranges, M.D.	Telehealth, Internal Medicine
John Bukaty, D.O.	Consultant, DWC Coverage
Stephanie Jones, CRNA	Allied Health, Anesthesia
Jennifer Hamons, PA-C	Allied Health, Active Staff

Hazel Ames moved that the privileges be approved for all as requested; seconded by Ruth Hackerott. Motion carried 8-0.

Dr. Wisinger left the meeting at 6:55 pm.

Matt Broeckleman left the meeting at 6:55 pm.

- 2. Quality Committee:** Vicki Constable provided a written update from the May meeting. Vicki also spoke to her experience with Jayne Holle in rounding with the employees and the overall positive attitude of individuals with whom they spoke. Some issues were brought up and are already being addressed. Vicki and Jayne hope that other Board members will participate in rounding in the future.
- 3. Building, Equipment & Grounds:** Kelly Roe discussed the need for the installation of fire doors and the due diligence to decide on a vendor to supply the doors and a resultant installation fee of \$25,623. Kelly would like the Board to approve the quote so Nick can move forward whenever Krystal says that funds are available. Jayne Holle motioned to approve the renovation of the fire doors not to exceed \$25,623 when funds are available; Ruth Hackerott seconded. Motion carried 8-0.

Stan Robb discussed the \$8,000 request/quote for concrete needed for the new loading/unloading zone at the new proposed main entrance. Ruth Hackerott motioned to approve; Jessie Wyrill seconded. Motion carried 8-0.

Codi Cox discussed the plan to efficiently and cost-effectively move registration to Outpatient Clinic area since that will be the front/main entrance. Jessie Wyrill motioned to approve the proposed remodel which would relocate the front/main entrance and registration to the east door; Jayne Holle seconded. Motion carried 8-0.

Discussion followed on paving the new entry area with memorial bricks. Jayne Holle motioned to approve the BEG committee selling memorial bricks to help fund some of the costs incurred; Jessie Wyrill seconded. Motion carried 8-0.

Jessie Wyrill presented her plans featuring the PCHS logo as a Barn Quilt for the hospital. Jessie had received an inquiry from the Convention and Visitors Bureau asking if the hospital would be interested in designing and displaying a barn quilt. The CVB would provide all supplies. Vicki Constable motioned to approve as presented; Ruth Hackerott seconded. Motion carried 8-0. Jessie then asked for volunteers to paint on July 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup>.

## **OLD BUSINESS:**

**1. Mid-Year Review of Strategic Imperatives:** Tara Overmiller quickly presented the Board an update on the Project Management Dashboard. To date, 31% of the strategic pillars have been completed. 90% of the pillars are either completed, ongoing or in progress. A Leadership Retreat had been scheduled that morning to provide more detailed follow up on each area but had to be canceled and will be held at a later date. Some of the areas yet to be started are scheduled for the fall to coincide with Dr. Wisinger's move to PCH.

**2. CBO (Centralized Billing Office) Update:** Frankie Forbes provided an update on the ongoing negotiations with Cerner as the CBO for PCH. Some issues, including the term commitment, have come to light while reviewing the contract. Currently, options are to go with Cerner at 1.99% for three years with no exit from the contract or stay with GPHA at 2.25% with a 60 day out. Though higher, the GPHA contract would include access to resources that Cerner cannot provide and that PCH would have to pay additional monies to GPHA to access. Cerner will also automatically raise the 1.99% by .2% each year at the end of the contract and have additional fees for software. GPHA is currently allowing PCH to remain with them on a month to month basis and Stan Kats suggested staying with them due to the relationship and leniency and have further discussions when GPHA asks for a signed contract. Kelly Roe noted that PCH wants to be careful not to take advantage of the relationship and motioned to approve staying on a month to month basis; Ruth Hackerott seconded. Motion carried 8-0.

## **NEW BUSINESS:**

**1. Cost Reduction Plan:** Rex Walk discussed cost-saving possibilities. Rex went over several areas like the change in supply chain reducing monthly fees and Rebecca changing how items

are ordered and checking to ensure correct contract pricing. Other areas include overtime expenses, travel, and education. Departments looking for new ways to improve costs include Dietary and Nursing. The changes to employee health insurance will show marked savings. Rex will also be looking at current contracts for potential savings. Rhonda Kellerman talked about using Call Off for the nurses when the physicians are out to help reduce costs at the clinic. Possible identified savings are just under \$43k a month across several departments and areas in the hospital. Rex went through several areas of cost avoidance as well including Docs Who Care not increasing their pricing, eliminating programs not being utilized and using access to Medline University free through the Medline contract instead of outsourcing Healthstream for educational programs. On Rhonda Kellerman's suggestion, Rex is also looking into hiring a Mid-level practitioner to cover swing bed and ER during the week to allow the physicians to remain in the clinic seeing patients as scheduled.

**2. Request to Pursue Bid:** Rebecca Flora discussed her work with Vicki Gibbs and Jessica Hawkins to purchase improved heart defibrillators for the hospital. Jayne Holle stressed the importance of having equipment that is interchangeable with the ones EMS currently utilizes and of having one in the Senior Life Solutions area as every minute you do not get a monitor hooked up the chances of survival decrease by seven to ten percent. To add the Power Heart aed for SLS would increase the cost by 800 dollars. Jayne discussed the pads being requested would tell the user if compressions are deep enough assuring accurate CPR. Rebecca would like the Board's approval to pursue funding opportunities and/or grants for the monitor/defibrillator and accessories. Vicki Constable motioned to approve the pursuit of funding; Jayne Holle seconded. Motion carried 8-0.

**3. Vizient Discount:** Rebecca Flora presented the Board information on the Vizient discount program that employees and Board Members can utilize. Codi Cox relayed her experience using the discount and saving \$300 on a Chrome Book via Dell.

**Next PCHS Board of Trustees' Meeting:** Thursday, July 26, 2018, 6:00 pm in the Education Conference Room at Phillips County Hospital.

**EXECUTIVE SESSION:** At 8:45 pm, Ruth Hackerott moved that the Board enter executive session for a period of fifteen minutes for privileged attorney-client consultation with the Board's attorney pursuant to K.S.A. 75-4319 (b) (2); that Board members, Rex Walk, and Frankie Forbes attend to participate in the discussion,; and that open meeting resume in the conference room at 9:05 pm. Motion seconded by Jayne Holle and carried unanimously. Chairman Kats called for a 5-minute recess while John Beim, Les Lacy, Codi Cox, Rhonda Kellerman, Tara Overmiller, Jennifer Dodds, Theresa Hughes and Rebecca Flora left the meeting. Executive session began at 8:50 pm. Open session resumed at 9:05 pm; no action taken.

resume in the conference room at 9:36 pm. Motion seconded by Vicki Constable and carried unanimously. Executive session began at 9:06 pm. Open session resumed at 9:36 pm.

**ADJOURNMENT:** Jayne Holle moved that the meeting adjourn; seconded by Stan Robb. Meeting adjourned at 9:37 pm.

Secretary Nazel Ames  
Recorder Stan Robb