

BOARD OF TRUSTEES' MEETING
Education Conference Room – Phillips County Hospital
Thursday, February 22, 2018, 6:00 pm

Board Members Present:

Stanley Kats	Jayne Holle
Vicki Constable	Jessie Wyrill
Christiane 'Criquet' Cole	Ruth Hackerott
Hazel Ames	Stan Robb
Kelly Roe – Via Teleconference	

Staff Present:

Rex Walk, Interim CEO	Les Lacy, VP Regional Operations of GPHA
Tara Overmiller, Marketing Director	Sally Myer,
Codi Cox, Patient Account Manager	Nick Kennedy, Maintenance Manager
Danielle Bohl, Rehabilitation Dept Manager	Jennifer Dodds,
Vickie Gibbs, Director of Nursing	Nancy Molzahn,
Kathleen Wilson, Chef	Mika Cary, Senior Solutions
Katie Heinzen, Senior Solutions	Destiny Kincaid, Senior Solutions
Theresa Hughes, Board Recorder	

Community Present:

Board Attorney Frankie Forbes, John A. Beim, William Grieving,

Chairman Stanley Kats called the Board of Trustees' meeting to order at 6:00 pm in the Education/Conference room at the Phillips County Hospital.

Kelly Roe joined the meeting via teleconference at 6:06 pm

Review of Agenda: Chairman Kats asked for any additions to the agenda. Additions requested included: 1) Chairman Kats requested that the Committee Report: Building, Equipment & Grounds include discussion on a new roof over the recently remodeled surgical suite. Jayne Holle moved that the Agenda be approved as amended; seconded by Ruth Hackerott. Motion carried 8-0.

Consent Agenda: Chairman Kats asked for approval of the Consent Agenda. Jayne Holle noted that the agenda was incorrect and did not include the Human Resource Committee Minutes. Chairman Kats indicated that the GPHA report would be verbal. Hazel Ames moved to accept the consent agenda as amended; Jayne Holle seconded. Motion carried 8-0

William Grieving joined the meeting at 6:10 pm.

Public Comments: None.

Guest Introduction and Presentation: Rex Walk informed the Board that Dave Anderson from High Plains Health was unable to attend due to weather. Rex updated the Board on the Wellness Center hitting a record of 200 employee visits last month. Rex also announced that the nomination for Vice Chairman of Kansas Frontier Coalition Healthcare Institute went to Tara Overmiller. Rex then introduced Curt Erickson, formerly of GPHA. Rex went through Curt's extensive background in rural health including swing bed legislation and early critical access legislation.

REPORTS:

1. December 2017 Financial Report: 2. October 2017 Financial Report: Due to circumstances beyond anyone's control, financials were not available. A special Board Meeting will be called for the second week of March to go over the new budget as well as current financials.

2. Financial Assistance: Codi Cox submitted one application for \$13,478 for approval. Jayne Holle inquired as to who had reviewed the request. Krystal Schwenn and Rex both evaluated the proposal after Codi's stringent process and found it warranted Board approval. Codi did deny one application and went through the process that is then implemented to work with them on a payment plan. Vickie Constable moved to approve the application; Jayne Holle seconded. Motion carried 8-0.

COMMITTEE REPORTS:

- 1. Credentialing Committee:** The credentialing committee met and reviewed the applications of the following providers:

New Appointment with privileges:

Steven Kory, M.D.

Consultant, Psychiatry, Sr. Life Solutions

Reappointment with privileges as previously requested:

Joe Barnes, M.D.

Consultant, Hospice

Aron J. Splichal, D.O.

Consultant, Radiology, Hays

Charles C. Schultz, M.D.

Consultant, Surgeon, Hays

Brandon Cunningham, M.D.

Consultant, Surgeon, Hays

Hazel Ames moved that the privileges be approved for all as requested; seconded by Jessie Wyrill. Motion carried 8-0.

- 2. Human Resource Committee:** Chairman Kats asked that Frankie Forbes further discuss the Mediation Policy. Frankie indicated that the original idea for the policy stemmed from a history of difficult personalities working together and an inability to effectively communicate. Frankie does not believe this will be an issue with the current CEO, Rex Walk as he is a good communicator and believes such a policy could undermine the CEO's authority. Jayne Holle expressed gratitude for Kelly Roe's hard work on the policy and did note it was borne out of issues with the former CEO. The HR Committee's resolution to adopt the Mediation Policy included the second item requesting a change of the current Policy Stat document indicating unresolved issues be taken to GPHA. Vickie Constable moved that only the 2nd item, removal of GPHA with amendments, be approved; Jayne Holle seconded. Motion carried 8-0.

- 3. Building, Equipment & Grounds:** Nick Kennedy walked the Board through the new bid he received for repairing the roof above the surgical suite. The bid came in at \$57,375, and Nick has inquired about possible budget billing from the contractor. Chairman Kats would like the Board to consider monies being put away over the next few months to cover the cost of the roof. Jayne Holle moved that the bid be approved and monies set aside to cover the cost. Vickie Constable seconded. Motion carried 8-0. Nick also informed the Board that the medical gas upgrades approved back in October would take place March 6th. Chairman Kats asked Nick to provide information on the committee's discussions on changing the main entrance to the hospital due to Senior Life Solutions taking over the offices in the lower entry area. The discussions are in their infancy and ongoing. Nick will continue to update the Board as they make progress.

OLD BUSINESS:

1. Board Member Request for GPHA Invoice Information and Summary Results:

Frankie Forbes commented that GPHA had provided the information requested and that Kelly Roe did a great job looking into the invoices and had raised valid questions that need to be addressed. Further discussion on the issue will be reserved for executive session. Jayne Holle inquired about continued payments to Siemens after the move to Cerner. Codi Cox let the Board know there are still departments using the system that have yet to convert to the Cerner system.

2. Senior Life Solutions: Tara Overmiller presented an update on the status of the new Senior Life Solutions program and was happy to announce that it is currently under budget and

on schedule for a “go live” date of March 16th. Tara noted that the Senior Solutions staff had worked very well with all of the department heads helping to ensure a smooth start-up. Tara had the Senior Solutions staff introduce themselves to the Board and talk a bit about their roles. Katie Heinzen has taken on the job of Group Therapist, Destiny Kincaid is their new Office Coordinator, and Mika Cary will be the new Program Director. They will be training with the Senior Solutions program in Abilene.

NEW BUSINESS:

1. Risk Management (RM) Program: Sally Myer has taken over the Risk Management Program as well as Quality Assurance. Sally will oversee the entire risk management program and continue to develop systems and processes currently in place to improve the monitoring and control of risk including any situations that could cause harm to patients, visitors, and employees; implementing programs to avert risks; and managing a robust reporting process for adverse events that do occur. Sally will be assisting department managers with educating employees about risk, liability and risk management policies and procedures.

Kathleen Wilson joined the meeting at 7:03 pm

Katie Heinzen, Destiny Kincaid, and Mika Cary left the meeting at 7:06 pm

2. Mammography Services: Hays Med sent a certified letter to PCHS informing Rex Walk that they would no longer be providing mammography services to Phillips County due to issues with their truck. Disappointed, Rex is in discussions with Salina to bring their 3D mammography machine to Phillipsburg as well as looking into the possibility of PCH purchasing a machine. Rex will be meeting with other hospitals west of Phillipsburg to discuss any additional items that can be worked on together.

3. Patient Family Advocacy Council (PFAC): Jennifer Dodds presented an update on taking over PFAC with Katie Heinzen moving to Senior Solutions. PFAC is intended to play an active partnership role in how PCHS prioritizes and designs changes that will affect the patient community. The council currently has four members consisting of patients or patient family members that utilize PCHS services and will be adding three new members in March. The council members will work with Jennifer to improve overall quality, safety, and patient experience. Current council members are Ken Schilowsky, Ann Bushnell, Melany Jackson and Don Isernhagen. They will be joined by new members, Candy Yoxall, Kent Ferguson and Diane Kaup in March.

Next PCHS Board of Trustees’ Meeting: Thursday, March 22, 2018, 6:00 pm in the Education Conference Room at Phillips County Hospital.

BOARD EDUCATION:

340B Program: Nancy Molzahn presented the Board information on the 340B program PCHS is utilizing. The program is a US federal government program created in 1992 that requires drug manufacturers to provide outpatient drugs to eligible health care organizations and covered entities at significantly reduced prices. Nancy worked tirelessly over the past four months to get PCHS eligibility in the program reinstated and is working with both GPHA and MacroHelix to recover cost savings lost during the absence of the program resulting in \$80,000 in credits. Jayne Holle inquired if the program is at risk of any cuts. Les Lacey noted that, with the Pharmacy Association being three times larger than the AHA, contacting legislators is always a good idea.

Danielle Bohl and Sally Myer left the meeting at 7:21 pm

Vickie Gibbs escorted Curt Erickson to his room at 7:31 pm

Vickie Gibbs returned to the meeting at 7:40 pm

- 1. Medline Distribution Presentation:** Medline, a privately owned, global manufacturer and distributor of medical products invited several GPHA hospitals including PCHS to visit their corporate headquarters in Chicago. CEO Rex Walk and Board Member Criquet Cole toured the facility and discussed Medline's commitment to rural health care that would benefit GPHA members through a preferred partnership. Advantages include lower GPO mark up pricing, a low unit of measure purchasing and reduced product shortages to name a few. Medline paid for all associated trip expenses.
- 2. KHA Upcoming Educational Opportunities:** Tara Overmiller informed the Board of the upcoming KHA Critical Issues Summit March 1st through the 2nd in Wichita and the District Meeting in Hays April 17th.

EXECUTIVE SESSION: Vicki Constable moved that the Board enter executive session to discuss personnel issues pursuant to KSA 75-4319(b)(1) and that the open meeting resume at 8:25 pm in the education/conference room; that only the Board, Rex Walk, and Frankie Forbes attend. Seconded by Jayne Cunningham. Motion carried unanimously. Chairman Kats called a five-minute recess, and Les Lacey, John Beim, William Grieving, Jennifer Dodds, Nancy Molzahn, Vickie Gibbs, Tara Overmiller, Codi Cox, Kathleen Wilson and Theresa Hughes left the meeting.

Open session resumed at 8:25 pm. Ruth Hackerott moved that the Board waive the ruling requiring members be physically present to participate in executive session and allow the member to participate via teleconference call; seconded by Hazel Ames. Motion carried 6-0.

Ruth Hackerott moved the Board approve the employment contract for Jennifer Hammons as presented; seconded by Jessie Wyrill. Motion carried 7-0.

Jayne Holle then moved that the Board enter executive session to discuss personnel issues pursuant to KSA 75-4319(b)(1) and employee-employer negotiation pursuant to KSA 75-4319(b)(3); that all persons present and on teleconference remain in attendance to participate

in the discussion; and that the open meeting resume at 8:50pm in the education/conference room. Seconded by Jessie Wyrill. Motion carried unanimously.

Open session resumed at 8:50 pm. No action taken. Vicki Constable moved that the Board enter executive session for attorney-client consultation pursuant to KSA 75-4319(b)(2) and that all persons present and on teleconference remain in attendance to participate in the discussion; that the open meeting resume at 9:35 pm in the education/conference room. Seconded by Jessie Wyrill. Motion carried unanimously.

Open session resumed at 9:35 pm. No action taken.

ADJOURNMENT: Ruth Hackerott moved that the meeting adjourn; seconded by Jayne Holle. Meeting adjourned at 9:36 pm.

Secretary Hazel Ames
Recorder Shirley Hoge