

**Phillips County Health Systems
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
October 20, 2016**

Board Members Present:

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|----------------|-------------------------|
| Stanley Kats | Stan Robb |
| Hazel Ames | Sandi Preuss |
| Art Henrickson | Arliss Hatcher (absent) |
| Nicole Jones | |

Staff Present: Rex Walk, Interim CEO
Les Lacey, VP for GPHA
Dave Dellasega, CEO of GPHA
Durrel Kelly, GPHA Healthcare Consultant
Dr. Ben Stephenson, M.D.
Rhonda Kellerman, Clinic Administrator
Krystal Schwenn, Business Office Supervisor
Vickie Gibbs, Director of Nursing
Becky Levin, Laboratory Supervisor
Donna Winchell, Health Information Management Supervisor
Sonya Aiken, Payroll/Benefits
Codi Cox, Patient Accounts Manager
Nick Kennedy, Maintenance Supervisor
Amanda Atkisson, Physician Recruiter, Support Services Manager
Peggy Fabin, HR Dept. / Board Recorder

Community Present:

Board Attorney Frankie Forbes, Jeff Weiford of GLMV Architecture Inc., Ryan T. Craft of GLMV Architecture Inc., Craig Singer of Knipp Services/KS Trane, John F. Lewis-Smith of LST Consulting Engineers, P.A., Jayne Holle, Roger John, John Beim, Christiane R. Cole, Greg Saville,

Chairman Stanley Kats called the Board of Trustees' meeting to order at 7:02 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda are #7 New Business (e) Logan Manor Physical Therapy bill. Nicole Jones made a motion to accept the agenda as amended. Art Henrickson seconded the motion. Motion carried 5-0.

Consent Agenda: Sandi Preuss motioned to approve the consent agenda with no GPHA report. Hazel Ames seconded; motion carried 5-0.

Public Comment: None

Reports:

Financial Report: Due to the resignation of Christi Driggs, CFO, Durrel Kelly, GPHA Healthcare consultant gave the financial report for September. Durrel reported that there were unposted entries and some accounts needing to be adjusted in the report. He then said that GPHA had noticed several of the year-end audit entries had not been posted to the original draft 9/30/15 financial statements for Phillips County Health Systems. GPHA had supplied a consolidated entry to Krystal Schwenn, interim CFO to allow her to post the necessary entries to make the ending fund balance for 3/31/16 recorded correctly on the hospitals monthly financials. GPHA prepared a Medicare estimate through 9/30/16 that based on the corrected financials that reflected a liability due to Medicare of \$250,000.

Communications (Information Only)

Committee Reports: Mission-Vision-Values subcommittee: nothing to report.

Dr. Ben Stephenson M.D. entered the meeting at 7:29.

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Facility Planning: Representative from GLMV Group of Wichita, Ryan Craft presented the Board an updated draft of their building assessment study. Questions from the Board were answered about asbestos abatement within the building, ADA accessibility requirements and inefficiency of the building. A booklet detailing the facility assessment including architectural, mechanical, and electrical findings and remedial recommendations with accompanying cost estimates was presented to the Board. Ryan T. Craft, Jeff Weiford, Craig Singer, and John F. Lewis-Smith, left the meeting at 7:49 p.m.

Credentialing committee: Sandi Preuss reported that the Credentialing committee met and recommends approval of new privileges as requested for Sean Denney, M. D. cardiology consultant of Kearney, Nebraska and Shelly Cote, APRN. Reappointment with requested

privileges was recommended for Lyle Noordehoek, M.D., Charles Schultz, M.D. Kurt Rider, M. D., Rodney Johnson, M.D., Gary Hembd, RNA. Phillips County Health Systems Radiology Staff are qualified and approved to perform radiology procedures. Sandi Preuss made a motion to approve the two new recommendations and reappoint the five others along with all seven PCHS radiology staff. Hazel Ames seconded the motion. Motion carried 5-0.

Old Business: Mission statement- nothing to report.

Transportation – nothing to report.

Access Care- Started Sept 10, 2016. Going well, hearing great feedback. Around 60 patients have utilized the service to date.

Billing office update- Rex reported that originally the proposed date was November 1 to bring the billing back to the hospital. However, due to the need to train new staff and the resignation of the CFO, he felt it would be impossible to meet that date. Nicole Jones motioned to have GPHA Central Billing Office maintain the billing for Phillips County Health Systems immediately, Art Henrickson seconded the motion. Motion carried 5-0. Discussion followed it was decided to hold the transition and revisit the transition of it starting at PCHS after the first of the year.

New Business: With the resignation of Sarah Rudd from the Board of Trustees effective September 30, 2016 an interim Board Secretary is needed to fulfill the Board Secretary position. Art Henrickson made the motion to elect Hazel Ames to fulfil the interim Secretary position. Nicole Jones seconded the motion. Motion carried.

A resolution to establish the Chief Executive Officer and Chairman of the Board as designated signatories for all financial accounts was presented. After passing out the information of the bullet points of the \$600,000.00 loan from FNB, Art Henrickson motioned to accept the resolution for the line of credit with First National Bank, Sandi Preuss seconded the motion. Motion carried 5-0. Greg Saville left the meeting at 8:17 p.m.

The electronic medical records system of Medi-tech, Athena, and Cerner were discussed. PCHS employees Vickie Gibbs, Rhonda Kellerman and Donna Winchell gave their pros and cons of the systems after viewing each EMR system. More research will be done on each system and a spreadsheet detailing the comparisons, including cost, system support, building of record/templates, etc. shall be presented at the November Board meeting.

Chairman Kats reported on a meeting he had with Logan Manor Administrator concerning a delayed April or May physical therapy bill they just received in the amount of \$14,000.00 from a contracted provider of the Therapy department. Art Henrickson made a motion to give Logan Manor one year to pay the bill and reduce the bill to \$7,000.00. Sandi Preuss seconded the motion. Motion carried 5-0.

Executive Session: Stan Robb moved that the Board enter executive session for a period of 10 minutes for Attorney/Client privilege seconded by Sandi Preuss. Motion carried 5-0 President Stanley Kats asked that Board members, board attorney, Frankie Forbes, Les Lacy, Rex Walk, Dave Dellasega GPHA CEO, and Durrel Kelly GPHA Healthcare Consultant remain for executive session. John Beim, Jayne Holle, Christiane R. Cole, Roger John, Sonya Aiken, Amanda Atkisson, Codi Cox, Vickie Gibbs, Rhonda Kellerman, Nick Kennedy, Becky Levin, Donna Winchell, Krystal Schwenn and Peggy Fabin, left the meeting. Executive session began at 8:54 p.m. and open session resumed at 9:05 p.m. No action taken.

Adjournment: Sandi Preuss moved that the meeting adjourn; seconded by Nicole Jones. Meeting adjourned at 9:07 p.m.

Next Board Meeting: Combined November /December meeting, Thursday, December 8, 2016 at 7 p.m.

Secretary Nazel Ames

Recorder Peggy Fabin