

Phillips County Health Systems
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
August 18, 2016

Board Members Present:

Stan Kats	Stan Robb
Hazel Ames	Sandi Preuss
Arliss Hatcher	Art Henrickson
Nicole Jones	Sarah Rudd

Staff Present: Dave Engel, CEO
Les Lacey, VP for GPHA
Rhonda Kellerman, Clinic Administrator
Christi Driggs, CFO
Vickie Gibbs, D.O.N.
Nick Kennedy, Maintenance Supervisor
Chantel Morgan, Physical Therapist Assistant
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, Jayne Holle, John Beim, Vickie Constable, Christiane R. Cole, Jeff Weiford, Ryan T. Craft.

Chairman Stan Kats called the Board of Trustees' meeting to order at 7:01 p.m. in the Education/Conference Room at the Phillips County Hospital. Agenda stands as presented.

Consent Agenda: Art Henrickson motioned to approve the consent agenda. Nicki Jones seconded; motion carried 7-0.

Public Comment: None

Reports:

Financial Report: Christi Driggs, CFO gave an update on the financials for July 2016.

The amounts presented below are from unaudited monthly financials. PCHS follows the common business practice of an annual audit of its financial documents. This is done following its fiscal year-end of March 31st. The annual audit report is presented to the Hospital Board of Trustees and the Phillips County Commissioners when it is complete.

May 2016	Current Month	Previous Month
Cash	\$ 526,690**	\$ 573,682
Accounts Receivable	\$1,761,193	\$1,873,654
Total Assets	\$4,304,794	\$4,396,871
Accounts Payable	\$ 295,053	\$ 233,820
Total Liabilities	\$1,721,382	\$1,659,553
Current Ratio	1.65	1.74

** - This amount includes the Board cash account, in the amount of \$116,170, that is being housed in the line titled "Board Designated Assets"

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$815,270	\$1,093,698	\$3,796,024	\$4,141,640
Net Patient Service Revenue	\$875,575	\$1,176,954	\$4,009,790	\$3,749,332
Net Income (Loss)	(153,960)	\$278,251	\$ 248,060	(\$92,996)
Cash Available for Debt Service	\$ 352,921	\$ 489,644		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	106	193	687	702
Average Patients per Day	3.44	6.43	5.63	5.78
ER Visits	119	137	492	473
Outpatient Services	4,018	4,353	16,530	17,369
PCMC	794	670	2,887	3,075
LMC	11	53	220	368

Communications (Information Only)

Committee Reports: Mission-Vision-Values subcommittee: Sarah Rudd- nothing to report. Facility Planning: Representatives from GLMV Group of Wichita, Ryan Craft and Jeff Weiford presented their finding from the two day tour and inspection of the hospital. Ryan Craft said that overall the facility is a 50 year old building that has been very well kept up a lot better than some he has been in the last couple of years. Ryan Craft showed pictures of various life code and safety deficiencies they encountered on their two day room to room, roof and crawl space tour of

the hospital. They are working on a detailed report on findings in all areas of plumbing, electrical, mechanical and construction of the facility and the Board will get the complete report when they are finished. Ryan T. Craft and Jeff Weiford left the meeting at 7:30 p.m.

Old Business: Mission statement- nothing to report. Transportation - Dave reported that he is continuing to work with Brenda Chance, City Clerk on the transportation needs and we encourage the community to utilize the city transportation. Urgent Care- Dave, Christi, Rhonda, Vickie, will be meeting with the providers on August 23 to look at the process and procedures for all departments involved in starting an Urgent Care. Credentialing Committee: Sandi Preuss gave the credentialing committee report. Privileges were requested for three Vgilies TeleHealth telemedicine providers. Hazel Ames moved that requested privileges be accepted. Seconded by Arliss Hatcher. Motion carried 7-0.

New Business: Chantel Morgan, Physical Therapist Assistant presented a Haunted Trail event for the Halloween holiday that she and Charlie Meitler PTA from the Rehab department came up with. Chantel had recently attended a similar event in Plainville and would like to ask permission to hold this Halloween event at the Clinic walking trail. All proceeds made from the event would go to purchase needed equipment for the facility. The event would be run by volunteers from the hospital or groups supporting the hospital and would be for 4 evenings. Administration checked with our insurance carrier and we are covered for general liability on the walking trail. The fundraiser would be promoting the walking trail.

Executive Session: Sandi Preuss moved that the Board enter executive session for a period of 15 minutes for Attorney/Client privilege seconded by Arliss Hatcher. Motion carried 7-0 Chairman asked that Board members and board attorney, Frankie Forbes, remain for executive session. John Beim, Jayne Holle, Vickie Constable, Christiane R. Cole, Les Lacy, Dave Engel, Rhonda Kellerman, Christi Driggs, Vickie Gibbs, Nick Kennedy, Peggy Fabin, left the meeting. Executive session began at 7:45 p.m. and open session resumed at 8:00 p.m. Dave Engel and Les Lacy re-entered the meeting. Re-entered executive session at 8:04 for Personnel; returned to open session at 8:14. Re-entered executive session at 8:17 for Personnel agreement; returned to open session at 8:47. Re-entered executive session at 8:56 for Personnel; returned to open session at 9:46. No action taken. Board member Sarah Rudd gave notice of her resignation from the board effective September 30, 2016.

Adjournment: Sandi Preuss moved that the meeting adjourn; seconded by Nicki Jones. Meeting adjourned at 10:25 p.m.

Next Board Meeting: Thursday, September 22, 2016 at 7 p.m.

Secretary Sarah Rudd

Recorder Peggy Fabin