

**Phillips County Health Systems
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
June 23, 2016**

Board Members Present:

Stan Kats	Art Henrickson
Hazel Ames	Arliss Hatcher
Nicole Jones	Sandi Preuss
Stan Robb (absent)	Sarah Rudd

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Rhonda Kellerman, Clinic Administrator
Christi Driggs, CFO
Vickie Gibbs, Director of Nursing
Nick Kennedy, Maintenance Supervisor
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, John Beim, Richard Hodges – Fire Alarm Specialist.

Chairman Stan Kats called the Board of Trustees' meeting to order at 7:08 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda: New Business item (b) 6 mil levy approval (c) Central Billing Office, (d) fire alarm (e) chiller (f) Lab analyzer. Arliss Hatcher motioned to accept the agenda as amended. Art Henrickson seconded the motion. Motion carried 6-0.

Consent Agenda: Art Henrickson motioned to approve the consent agenda with no GPHA report, and correction of 6 (a) should be Mission not Vision statement. Sandi Preuss seconded; motion carried 6-0.

Public Comment: None

Reports:

Financial Report: Christi Driggs gave an update on the financials for May 2016.

May 2016	Current Month	Previous Month
Cash	\$596,357 **	\$398,147
Accounts Receivable	\$1,626,688	\$1,650,384
Total Assets	\$4,286,766	\$4,234,330
Accounts Payable	\$302,062	\$239,523
Total Liabilities	\$1,696,397	\$1,623,107
Current Ratio	1.41	1.75

** - This amount includes the Board cash account, in the amount of \$525,422, that is being housed in the line titled "Board Designated Assets"

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$928,958	\$958,098	\$1,887,056	\$2,070,820
Net Patient Service Revenue	\$,937,049	\$1,020,213	\$1,957,262	\$1,874,666
Net Income (Loss)	(\$20,854)	\$118,745	\$97,891	(\$46,498)
Cash Available for Debt Service	\$142,998	\$126,049		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	201	187	388	351
Average Patients per Day	6.5	6.23	6.4	5.78
ER Visits	114	121	235	236
Outpatient Services	3,875	4,284	8,159	8,684
PCMC	823	600	1,423	1,538
LMC	76	80	156	184

Christi Driggs, CFO presented the Board an analysis of the last three fiscal years of services GPHA, (MHS) Midwest Health Systems Data Center and (CBO) Central Billing Office provides and the cost associated with each. Chairman Stan Kats had questions on the CBO performance of accounts since the meeting with Deb Weaver, GPHA Vice President of Fiscal Services over the concerns of the timelines of accounts being worked. Christi Driggs, CFO will report back next month with the 90 day outcome of the accounts.

Richard Hodges enters the meeting at 7:30 p.m.

Communications (Information Only)

Committee Reports: Mission-Vision-Values subcommittee: nothing to report.

Facility Planning: nothing to report.

Credentialing Committee: Sandi Preuss gave the Credentialing committee report. Privileges were requested for reappointment of Shannon Hoos-Thompson M.D. Cardiology Consult, Kearney and Timothy Lawton, M.D. Locum, Family Practice, Docs Who Care. Reappointment of eleven Vgalias TeleHealth Providers is also recommended. Art Henrickson moved that requested privileges be accepted. Seconded by Sarah Rudd. Motion carried 6-0.

Old Business: Mission statement- Sarah Rudd nothing to report. Logan Clinic- nothing to report. Provider agreement committee – Dave is in contact with a company that specializes in provider agreements. Dave will work with Frankie Forbes, Board Attorney and Provider agreement committee on the compensation agreements.

New Business: Dave Engel and Tara Knowles met twice with Phillipsburg City Clerk and City officials on transportation needs of patient's healthcare services. The city transportation van is through a Department of Transportation grant. Discussion from both parties of the impact of this service will continue to look at working together. Tara Knowles, Marketing Director, Phillips County Health Systems, will be marketing useful services the Phillips County transportation van can accommodate for the residents.

A letter requesting 6 mils toward the July 1, 2016 thru June 30th 2017 budget year was given to the Phillips County Clerk. Art Henrickson made a motion to support this mil levy request as presented. Seconded by Sandi Preuss. Motion carried 6-0.

Fire alarm system installation was discussed. The materials were pre-purchased for the system. The company started installation procedures in April and left in May. Additional work is needed to complete the system. The company is to be on site the end of June to finish the project. The labor side of the project hasn't been paid. Additional vendors have been researched due to the uncertainty of the completion of the project.

Two quotes have been obtained for the chiller. At the present time the chiller is a 135 ton unit. To date quotes were obtained for a 138.8 ton and a 135 ton chiller. We are awaiting a quote and statement of work from a third vendor. We will be looking at a USDA grant and/or local financing to replace the chiller that supplies air conditioning for the hospital.

Becky Levin, Lab Supervisor, researched a new lab hematology analyzer to update and replace the one purchased in 2010. Becky received two quotes, one from the Abbott and Sysmex companies. Becky was able to contract an 84-month operational lease with the Abbott Company and will save \$4,300 a year with the new lease agreement compared to our current lease for the analyzer.

Executive Session: At 8:09 p.m. Sandi Preuss moved that the Board enter executive session for a period of 20 minutes for attorney client privileges; seconded by Arliss Hatcher. Motion carried

6-0. Chairman asked that Board attorney, Frankie Forbes, remain for executive session. John Beim, Richard Hodges, Nick Kennedy, Les Lacy, Dave Engel, Rhonda Kellerman, Christi Driggs, Vickie Gibbs, Peggy Fabin, left the meeting. Executive session began at 8:16 p.m. and returned to open session at 8:39 p.m. No action taken.

Adjournment: Arliss Hatcher moved that the meeting adjourns; seconded by Art Henrickson. Motion carried 6-0. Meeting adjourned at 8:40 p.m.

Next Board Meeting: Thursday, July 21, 2016 at 7 p.m.

Secretary Sarah Rudd

Recorder Peggy Fabin