

**Phillips County Health Systems  
BOARD OF TRUSTEES' MEETING  
Education Conference Room, Phillips Co. Hospital  
April 24, 2015**

**Board Members Present:**

Art Henrickson	Hazel Ames
Stanley Kats	Stanley Robb
Sandi Preuss	
Nicki Jones	

**Staff Present:** Dave Engel, CEO

Les Lacy, Regional VP for GPHA  
Christi Driggs, CFO  
Sarah Miller, P.A.- C  
Dr. Ryan Lee, M.D.  
Amanda Atkisson, Recruiting  
Peggy Fabin, Recorder

**Community Present:**

Board Attorney Frankie Forbes, Richard Ames, Bill Greving, Larry L. Hall.

Chairman Art Henrickson called the Board of Trustees' meeting to order at 7:01 p.m. in the Education/Conference Room at the Phillips County Hospital. Changes to the agenda are: New Business #7 (c) line of credit. Executive Session #8 (b) Real Estate, Communications #5 (b) medical staff report to after approval of the agenda. Stan Kats motioned to accept the agenda with the additions and change. Hazel Ames seconded the motion. Motion carried.

**Medical Staff Report:** Protocols for standard of care, sepsis and core measures have been finalized. The providers attended an introductory training to ICD-10 on April 24<sup>th</sup>. There will be new areas of coding and dictating to learn with venous arterial doppler and such, due to new Medicare regulations. The E Avera system has been a very useful tool in the ER room. The system can also be utilized as a safety precaution. If there is a concern about an ER patient getting out of hand the personnel on the other end of the Avera televised hook up, will notify our law enforcement agency and send an officer to our facility. We appreciate the local law enforcement with their continued patrol of the facility. Jennifer and Sarah recently completed airway training with Avera providers. 7:11 p.m. Sarah left the meeting.

**Consent Agenda:** Stan Rob made a motion to accept the consent agenda as emailed out. Nicki Jones seconded the motion. Motion carried.

**Public Comment:** None

**Reports:**

**Board Financial Report:** Hospital Board of Trustees financial report was presented for March 2015.

	<b>Beginning Balance</b>	<b>Income</b>	<b>Expense</b>	<b>Ending Balance</b>
<b>Checking</b>	\$ 5,001.14	\$3,848.49	\$ ( 3,848.00)	\$ 5,001.63
<b>Money Market</b>	\$ 397,952.60	\$ 11,545.58	\$ (3,848.00)	\$ 405,650.18
<b>We Care Fund</b>	\$ 10,002.29	\$ 16.86	\$ .00	\$ 10,019.15
<b>Certificates of Deposit</b>				\$ 194,964.97
<b>We Care CD's</b>				\$ 9,500.00
		<b>Total Board Assets</b>		\$ 625,135.93

**Hospital Financial Report:** Hospital financial reports for March 2015. Christi Driggs, CFO reported that the 2<sup>nd</sup> tax distribution from the county was received. March 2014 will be the last month that the Board's financial report will be reported with the transfer from leased to managed. Christi reported that a notification letter was received from CMS on Tuesday that the Critical Access hospital status process was in the final step. Determination could be another 30-45 days before a final notification is received.

	Current Month	Previous Month
Cash	\$ 194,800	\$ 187,660
Accounts Receivable	\$ 1,640,568	\$1,659,029
Total Assets	\$ 3,705,717	\$3,723,674
Accounts Payable	\$ 532,666	\$ 483,317
Total Liabilities	\$ 1,885,593	\$1,649,626
Current Ratio	1.20	1.40

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$1,023,147	\$913,080	\$ 10,747,783	\$ 10,567,096
Net Patient Service Revenue	\$ 809,692	\$785,136	\$ 9,794,560	\$ 10,031,285
Net Income (Loss)	\$ (268,029)	\$ (180,376)	\$ (882,193)	\$ (388,395)
Cash Available for Debt Service	\$ (347,603)	(\$131,625)		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	202	167	2,292	1,983
Average Patient Days	6.5	5.96	6.3	5.43
ER Visits	136	123	1,444	1,400
Outpatient Services	4,768	3,877	50,756	49,625

### Communications (Information Only)

**Administrator Report:** Dave Engel reported that the next phase of marketing and branding continues with Scorr Marketing. Dave informed the board that on May 13<sup>th</sup> DPI representatives would be here to explain the new health and dental plans to the employees. The new self-funded health plan is in partnership with Provider's Care and Midland's Choice. After discussion on the new health plan, Stan Kats made a motion to sign and submit the 3 year participation commitment. Stan Robb seconded the motion. Motion carried. Christi Driggs and her department is working on a patient friendly financial system to let patient know ahead of time what their co-pay, deductible or financial cost would be for non-emergent high dollar services. Dave updated the board on the Therapy Cap repeals process. The repeals did not pass by 2 votes. The exceptions process was extended thru 2017. Dave wanted the board to know that panic buttons had been placed around the building for employees to use if necessary. This

would alert our local police department should an intruder incident or similar arises. Hospital week will be May 11-16, 2015. The Board of Trustees signing up to make banana splits for the employees on May 14 are Art, Hazel, Stan K. at 2:30 p.m. and Sandi and Nicki at 7 p.m. First grade tours will take place on April 30<sup>th</sup> and May 1<sup>st</sup>. Phillips County EMS staff will join in the first grade tours this year with touring the ambulance. A scholarship committee is needed to review submitted Hansen Healthcare Scholarships. It was decided to meet the applicant at 5:30 before the May board meeting. Those on the committee are Hazel, Stan R. Mark. A committee for Risk Management is needed also. Those on the Risk Management committee are Hazel, Nicki, Sandi and Stan R. They will meet at 5:30 before the May board meeting. On May 11<sup>th</sup> Mike Kalb and Grant Creager will be here to access the surgical rooms. Nothing to report on the fire alarm system.

**Old Business:**

Community Education: nothing to report.

Business Development: nothing to report

Facility Planning: nothing to report

Arliss and Hazel met and continue to work on the board self-evaluation. They will have it for the board at the May 2015 board meeting.

**New Business:**

Two grant applications were received from local Foundations for 2/3 of the Radiology C Arm purchase. Will apply for another grant for \$19,000.00 for the balance of the C Arm.

Discussion was held on the change of tax identification number for the bank accounts due from going leased through Great Plains Health Alliance to managed by the Board of Trustees was held.

Nicki Jones made a motion to move that the signatories on the former Great Plains of Phillips County Inc. accounts be Dave Engel, Christi Driggs, Sonya Aiken, Mark Gervais and Stan Kats. Stan Robb seconded the motion. Motion carried.

Nicki Jones made a motion to move that the signatories on the former Hospital Board of Trustees accounts be Dave Engel, Christi Driggs, Sonya Aiken, Mark Gervais, Arliss Hatcher and Art Henrickson. Sandi Preuss seconded the motion. Motion carried.

The Board discussed the line of credit that may be needed in the move from going from leased to managed. Dave and Christi will be meeting with banking institutions on Monday. Frankie Forbes, Board Attorney discussed the Kansas County Hospital cash basis law.

**Executive Session:** Stan Kats moved that the Board enter executive session for a period of 10 minutes to discuss personnel matters. Seconded by Hazel Ames. Motion carried. Chairman Henrickson asked that Peggy Fabin, Christi Driggs, Dave Engel, Les Lacy, and Frankie Forbes remain. Chairman then announced a 3 minute recess. Richard Ames, Bill Greving, Larry L. Hall, Amanda Atkisson and Rhonda Kellerman left the meeting. Executive session began at 8:59 p.m. and open session resumed at 9:06 p.m. No action taken. Stan Kats moved that the Board enter into executive session for 15 minutes to discuss real estate. Peggy Fabin left the meeting. Executive session began at 9:09 and returned to open session at 9:23 p.m. No action taken.

Nicki Jones presented the report of the Credentialing Committee. Nicki Jones made a motion to accept the following list, previously verified and signed by the credentialing committee, of current physicians practicing in the Phillips County Health System as up to date and currently credentialed to provide care to our patients. Seconded by, Sandi Preuss. Motion carried. (see attached list)

**Adjournment:** Nicki Jones moved that the meeting adjourn; seconded by Stan Robb. Motion carried. Meeting adjourned at 9:32 p.m.

Secretary Hazel Ames

Recorder Peggy Fabin