

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
January 22, 2015

Board Members Present:

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
De Suchsland	Mark Gervais
Nicki Jones	

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Christi Driggs, CFO
Mary Beth VanRoekel A.P.R.N-C
Ben Stephenson, M.D.
Amanda Atkisson, Recruiter
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, Richard Ames, Dottie Caldwell, Tracy Hicks, Bruce Caldwell, Sarah Rudd, Patricia McCartney, Larry L. Hall, John A. Beim,.

Chairman Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda are: Mark Gervais would like to comment before Public Comment, under Old Business: (c) delete Foundation this month, add leased to managed agreement. Mark Gervais motioned to accept the agenda with the deletion/ additions. Hazel Ames seconded the motion. Motion carried.

Consent Agenda: Sandi Preuss made a motion to accept the consent agenda as emailed with no GPHA report Arliss Hatcher seconded the motion. Motion carried.

Mark Gervais motioned to move that the Board of Trustees adopt the following resolution:
"Whereas, Mr. Fred Hoppe was a citizen concerned for the issue of healthcare in Phillips County, and regularly attended and participated in the meetings of the Hospital Board of Trustees, and
Whereas, Mr. Fred Hoppe was a member of the 2014 Community Focus Group established by the Board of Trustees, and gave his time and attention to work of said group,
Be it Resolved, that we, the members of the Phillips County Hospital Board of Trustees do extend our deepest condolences to the family of Mr. Fred Hoppe in his death, and

Be it Resolved, that we pray that the Lord will grant comfort to his family in this, their hour of grief.”

Public Comment:

Reports: Dave Engel introduced Chad Austin, Senior Vice President of Government Relations of the Kansas Hospital Association. Chad presented facts on the KanCare and Expansion programs as they are presently the goals of KanCare 2.0 and finding a Kansas solution.

7:53 p.m. Bruce Caldwell, Dottie Caldwell and Tracy Hicks left the meeting.

8:05 p.m. Chad Austin left the meeting.

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for December 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,087.25	\$17,256.66	\$ 17,075.94	\$ 5,267.97
Money Market	\$ 200,846.49	\$ 29.44	\$ 16,927.94	\$ 183,947.99
We Care Fund	\$ 10,310.44	\$ 16.99	\$ 328 .00	\$ 9,999.43
Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
		Total Board Assets		\$ 403,680.36

Hospital Financial Report: Hospital financial reports for December 2014.

	Current Month	Previous Month
Cash	\$ 379,839	\$ 224,462
Accounts Receivable	\$ 1,599,182	\$1,745,862
Total Assets	\$ 4,018,288	\$3,999,832
Accounts Payable	\$ 447,948	\$417,778
Total Liabilities	\$ 1,595,004	\$1,591,312
Current Ratio	1.68	1.71

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$ 900,982	\$907,178	\$ 7,863,034	\$ 7,925,067
Net Patient Service Revenue	\$ 810,994	\$881,729	\$ 7,509,163	\$ 7,523,280
Net Income (Loss)	\$ (1,983)	\$(28,385)	\$ (248,908)	\$ (288,918)
Cash Available for Debt Service	\$ 144,572	\$111,814		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	169	237	1,718	1,494
Average Patient Days	5.45	7.9	6.25	5.43
ER Visits	110	129	1,041	1,055
Outpatient Services	4,389	4,056	38,076	37,389

Christi Driggs and Mark Gervais led a discussion on the need to change tax ID numbers on the bank accounts due to the hospital's name change. It was also noted that the tax money currently paid to the Board would be paid directly to the hospital to be use for operations. Following discussion, Stan Kats moved and Mark Gervais seconded that the tax money be co-mingled with the general operations account but that separate line items be maintained so that tax money could be quickly identified and accounted for. Motion carried.

Communications (Information Only)

Administrator Report: If any Board Trustees are interested in attending the Critical Issues Summit please respond to Dave so he may register you for the summit. The boiler installation is complete. The new boiler automatically adjusts as outside temperatures change. This is a huge change compared to our previous system. We should notice a decrease in energy consumption due to the efficiency of the new boiler. Dave and Christi Driggs will be participating in the KDHE Revenue Cycle management project from February thru June 2014. Fire system quotes are still being accepted; two have come in, anticipating a third quote. ScorMarketing will be here in the next two weeks to work with personnel on new letterhead design, logo and re-branding material. Custom Learning Inc. will be here Monday March 9th to provide leadership development to our managers and frontline team. Trustees are invited to the 8:00-12:00 session. . The main three projects from this leadership will be: 1. Keywords and Key Moments/Conversation starters, 2.Orientation/Onboarding, 3. Awards/Recognition. Dave and Doug Molzahn will be going to the Custom Learning Leadership Convention in February with heavy focus on HCAHPS scores and improvement. Dave is working with Good Samaritan Hospital to

engage into their Critical Access Hospital network. A search for a clinic manager has begun secondary to Rhonda Kellerman's resignation.

Medical Staff: Mary Beth VanRoekel gave this month's medical staff report. The clinics are seeing many patients and staff with the flu. The flu shot is not as effective to this strain as was hoped. The clinic staff will be meeting with an electronic medical records vendor to evaluate a system for the clinics. Dr. Sarin had his first orthopedic clinic here on January 8th. The Sleep study has had positive feedback' most feel that it is greatly beneficial to have the clinic local. Jessica Hawkins, RN is implementing a diabetic education program in conjunction with Good Samaritan Hospital. At first it will be individuals referred by providers but anticipate it going towards a diabetic support group. The clinics are looking forward to ICD10 training and electronic medical records training. Some changes in the clinics are welcomed and some not so much.

Old Business:

Community Education: nothing to report.

Business Development: nothing to report

Housing- Sandi Preuss reported that the maintenance department has been working on completing the painting. Anticipation date for the installation of the flooring is next week.

Leased to management: Frankie Forbes, Board Attorney reports that additional information is needed for the 855 form. They will need each board members legal name, birthdate, place of birth, and social security number. Please forward this information onto Christi Driggs for the 855 form. Other items needed are a signed Transfer of Control agreement and a signed Management Agreement. Frankie presented a draft copy of each agreement to the Trustees. A couple of typing errors were found and need to be corrected. The Board would like to have the basic management fee paid to Great Plains Health Alliance changed from an annual 4% increase to an increase based on the CPI index. Les Lacy will check on this. Stan Kats made a motion to give Art Henrickson authorization to execute this agreement after Les Lacy gets an answer to the Board's question and the typing errors are corrected in the Management Agreement and Transfer of Control Agreement. Sandi Preuss seconded the motion with the modifications discussed. Motion carried.

Facility Planning: Arliss reported that Sarah Rudd has agreed to chair a community group to discuss what changes would be needed for the community to support the hospital and the Board. The first meeting will be Tuesday January 27th at 7 p.m. in the Education room at the hospital.

Hospital Name: A survey vote was sent out to all employees regarding what the hospital's name should be when moving from leased to managed. Eighty-one employees voted with 59 of those votes choosing the name Phillips County Health Systems. Nicki Jones made a motion to accept

Phillips County Hospital d.b.a. Phillips County Health Systems as the official name. Hazel Ames seconded the motion. Motion carried.

New Business: The sub-committee assignments are deferred until descriptions for the committees are completed. Hazel Ames stated that the By-Laws would need to be amended since the hospital would no longer be leased by GPHA. Frankie Forbes said he would review the ByLaws and recommend any necessary changes.

Executive Session: Stan Kats moved that the Board enter into executive session for a period of 30 minutes to discuss personnel issues; seconded by Sandi Preuss. Motion carried. Chairman Henrickson asked Dr. Ben Stephenson, Mary Beth Van Roekel, Dave Engel, Les Lacy and Frankie Forbes to attend the executive session. Richard Ames, Sarah Rudd, Patricia McCartney, Larry L. Hall, John A. Beim, Amanda Atkisson, Christi Driggs, Peggy Fabin left the meeting.

Board entered into executive session at 9:19 p.m. At 9:49 p.m. the Board returned to open meeting. Stan Kats moved that the Board re-enter executive session for a period of 30 minutes to discuss personnel issues; seconded by Sandi Preuss. Motion carried. Chairman Henrickson asked that the same people stay. Board entered executive session at 9:50 p.m. At 10:19 p.m. the Board returned to open meeting. Stan Kats moved that the Board re-enter executive session for a period of 30 minutes to discuss personnel issues; Mark Gervais seconded the motion. Motion carried. Chairman Henrickson asked that the same people stay for executive session. Board entered executive session at 10:51 p.m. Board returned to open meeting at 11:16 p.m. No action taken.

Adjournment: Mark Gervais moved that the meeting adjourn; seconded by Stan Kats. Motion carried. Meeting adjourned at 11:17 p.m.

Secretary Hazel Ames
Recorder Peggy Fabin