

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
February 19, 2015

Board Members Present:

Art Henrickson
Stanley Kats
Sandi Preuss
De Suchsland
Nicki Jones

Hazel Ames
Arliss Hatcher
Stanley Robb
Mark Gervais

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Christi Driggs, CFO
Ben Stephenson, M.D.
Ryan Lee, M.D.
Amanda Atkisson, Recruiter
Codi Cox, Financial Counselor
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, Sarah Rudd, Richard Ames, John A. Beim, Tyson Wisinger, Patricia McCartney, Larry L. Hall, Glenna F. Werner, John VanRoekel, Roger Jackson.

Chairman Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Changes to the agenda are: Sarah Rudd will present information from the public meetings under public comment, there was- not a GPHA report under consent agenda for this month, introductions will precede public comment, executive session will be held, and #6 b & c can be taken off the agenda permanently Mark Gervais motioned to accept the agenda with the deletions/ additions. Hazel Ames seconded the motion. Motion carried.

Consent Agenda: Sandi Preuss made a correction to the January 22 minutes. Sandi Preuss noticed that she had seconded the motion of Mark Gervais on behalf of condolences to the family of Mr. Fred Hoppe and the motion carried and it had been left out of the minutes. Mark made a motion to accept the consent agenda with the corrections to the minutes and with no GPHA report; Arliss Hatcher seconded the motion. Motion carried.

Public Comment: Sarah Rudd, the facilitator of the newly formed volunteer group of citizens who had concerns about the hospital bond, gave a report on the meetings the group has held. They have held two meetings to date, attended by around 30 each meeting. Topics that have surfaced from these meetings were the lack of accountability and trust of the board members and GPHA, attitudes and behavior of some management and board members at the public meetings. The amount of the bond money was an issue as well as lack of communication of the information presented to the public. All attendees agreed that they all want healthcare in Phillips County and, want to support the hospital but feel that other options need to be explored. The group is hoping to have a hospital building evaluation and a feasibility study completed by an independent company. Board Chairman stated while this volunteer group which Sarah Rudd facilitates was meeting in the education room of the hospital for their meetings, they are no way part of the hospital board. In November during the board meeting the Board invited those with concerns about the bond issue to come together as a working group and submit an alternative, workable plan to the board. A board member does sit in these meeting along with the CEO and CFO as a resource for information.

Reports: Dave Engel introduced Dr. Ryan Lee, M.D. who started his practice here this week and Tyson Wisinger, 4th year med student who has been shadowing providers here at Phillips County Medical Clinic the month of February. We are happy to have both at our facilities.

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for January 2015.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,267.97	\$9,828.11	\$ 10,095.50	\$ 5,000.58
Money Market	\$ 183,947.99	\$ 229,574.66	\$ 9,827.54	\$ 403,695.11
We Care Fund	\$ 9,999.43	\$ 1.48	\$.00	\$ 10,000.91
Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
		Total Board Assets		\$ 623,161.57

Hospital Financial Report: Hospital financial reports for January 2015.

	Current Month	Previous Month
Cash	\$ 346,865	\$ 379,839
Accounts Receivable	\$ 1,580,761	\$1,599,182
Total Assets	\$ 3,870,106	\$4,018,288
Accounts Payable	\$ 487,528	\$ 447,948
Total Liabilities	\$ 1,621,605	\$1,595,004
Current Ratio	1.55	1.68

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$ 948,521	\$900,982	\$ 8,811,555	\$ 8,805,630
Net Patient Service Revenue	\$ 690,260	\$810,994	\$ 8,199,423	\$ 8,359,200
Net Income (Loss)	\$ (184,879)	\$(1,983)	\$ (433,787)	\$ (321,020)
Cash Available for Debt Service	\$ (15,419)	\$144,572		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	205	169	1,941	1,662
Average Patient Days	6.64	5.45	6.33	5.43
ER Visits	144	110	1,185	1,174
Outpatient Services	4,035	4,389	42,111	41,603

Christi Driggs, CFO, reported that she was notified that the old bank accounts can be used when we go from leased to managed and change the official name of the hospital. Christi also reported that Codi Cox, Financial Counselor, would be taking over the self-pay accounts from the Central Billing Office.

Communications (Information Only)

Administrator Report: Dave will be attending a GPHA CEO roundtable in Salina on February 20th and will also be out of the office next week attending the Custom Learning symposium. Homeland Security officer, Chuck Clanahan, presented active shooter workshops for staff

February 16th -19th. Christi Driggs, Sally Myer and Dave Engel will be attending a Revenue Cycle workshop hosted by Kansas Department of Health and Environment. Amanda Atkisson, Physician Recruiter will be adding the role of Support Services to her title. Nick Kennedy will assume the role of Maintenance Supervisor. We thank Doug Molzahn for his years of service and wish him well in his new endeavors. The Board's credentialing committee will be meeting on February 20th for training. Grants submitted recently have been for the Radiology C-Arm, Phase 2 of the Rehab "Stepping on Program" and education on wound care. We are waiting response from the County Health Department on collaboration of a Community Needs Assessment. Contacted the Centers for Medicare and Medicaid Services and they have no paperwork on the 855 information that was sent on January 29th. We will re-submit the information we sent along with more information they are requiring for our facility to go from leased to managed.

GPHA report: Les Lacy reported that Cerner had bought out the Siemen's healthcare IT business unit. GPHA is meeting with Cerner representatives on March 3rd. Les reported that Dave Engel is the guest speaker at the round table in Salina on February 20th. Les spoke of the GPHA service events that are in the future to include billing and reimbursement, the cost report, nursing roundtable, and annual meeting.

7:49 John VanRoekel left the meeting.

Medical Staff: Dr. Ben Stephenson reported on Medical staff in Jennifer Hamon's absence. The past month has been busy with a lot of flu patients along with the providers being out with the flu. The clinic staff observed and participated in an electronic medical record presentation from Greenway. Dr. Ben and Mary Beth VanRoekel sat in on a tutorial for ICD-10 coding. The KU Heart & Stroke Collaborative committee members came to Phillips County Hospital to look at the Avera eEmergency system. Everyone was impressed with the system. Dr. Ben is a member of this committee.

Old Business:

Community Education: nothing to report.

Business Development: a sub-committee is working on capital budgeting for the next fiscal year. Items looked include an orthopedic surgery table, air flow system for the operating room, fire alarm system, roof repair, new patient beds, patient lifts, pharmacy dispensing cabinet, ICD-10 training.

Facility Planning: nothing to report

New Business:

Executive Session: Stan Kats moved that the Board enter into executive session for a period of 30 minutes to discuss personnel issues; seconded by Mark Gervais. Motion carried. Chairman

Henrickson asked Frankie Forbes, Les Lacy, Dave Engel and Dr. Ben Stephenson to remain for executive session. Sarah Rudd, Richard Ames, John A. Beim, Ryan Lee, M.D., Tyson Wisinger, Patricia McCartney, Larry L. Hall, Glenna F. Werner, Roger Jackson Amanda Atkisson, Codi Cox, Christi Driggs, Peggy Fabin left the meeting.

Board entered into executive session at 8:15 p.m. Board returned to open meeting at 8:45 p.m. Stan Robb moved that the Board re-enter executive session for a period of 15 minutes to discuss personnel issues; seconded by Arliss Hatcher. Motion carried. Chairman Henrickson asked that the same people stay for the extended executive session. Board entered executive session at 8:47 p.m. and returned to open meeting at 9:01 p.m. No action taken.

Adjournment: Stan Kats moved that the meeting adjourn; seconded by Sandi Preuss. Motion carried. Meeting adjourned at 9:02 p.m.

Secretary Hazel Ames
Recorder Peggy Fabin