

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
November 20, 2014

Board Members Present:

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
Nicki Jones	Mark Gervais
De Suchsland	

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Christi Driggs, CFO
Rhonda Kellerman, Clinic Administrator
Dr. Ben Stephenson, M.D.
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, Sally Myer, Krystal Schwenn, Sonya Aiken, Nick Aiken, Christiane "Criquet" Cole, Jim Cole, Amanda Atkisson, Rick Snider, Ken Walters, Jeanette Harris, Roger Jackson, Richard Ames, Larry L. Hall, Fred W. Hoppe, John VanRoekel, John Hoffman, John Beim, Tad Felts, Pat Hall, Joan Shields, Glenna Werner, Cindy S. Horner, Ryan Horner, Patricia McCartney, Sara Rudd, Michael Thummel, Dottie Caldwell, Bruce Caldwell, Dennis Babcock, Teri Mooney, Brennan Engle, Tim Ellenberger, Shawn Ellenberger, Levi Dougherty.

Chairman Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda are: Public Comment will be moved to #8 with 30 minutes for questions, statements or etc. Executive Session will move to #9 and Adjournment #10. Stan Kats motioned to accept the agenda with the changes. Arliss Hatcher seconded the motion. Motion carried.

Consent Agenda: Sandi Preuss had one correction to the October minutes in that the graphs in Total Patient Service Revenue under Year-to-Date-Actual the amount looks to have one extra 5. Christi Driggs verified that the amount should be \$5,249,611 not \$5,5249,611 as printed. Sandi Preuss made a motion to accept the consent agenda with the noted correction of the minutes Hazel Ames seconded the motion. Motion carried.

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for October 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,086.15	\$4,992.64	\$ 4,992.00	\$ 5,086.79
Money Market	\$ 211,918.48	\$ 93.04	\$ 4,992.00	\$ 207,019.52
We Care Fund	\$ 10,307.44	\$ 1.53	\$.00	\$ 10,308.97
Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
		Total Board Assets		\$ 426,880.25

Hospital Financial Report: Hospital financial reports for October 2014.

	Current Month	Previous Month
Cash	\$ 542,126	\$360,488
Accounts Receivable	\$ 1,416,102	\$1,775,989
Total Assets	\$ 4,016,227	\$4,099,301
Accounts Payable	\$ 366,305	\$390,939
Total Liabilities	\$ 1,585,651	\$1,610,546
Current Ratio	1.72	1.76

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Service Revenue	\$ 805,263	\$783,582	\$ 6,054,875	\$ 6,163,941
Net Patient Service Revenue	\$ 825,291	\$773,032	\$ 5,816,440	\$ 5,851,440
Net Income (Loss)	\$ (63,170)	\$(84,203)	\$ (218,540)	\$ (224,714)
Cash Available for Debt Service	\$ 86,014	\$98,070		

	Current Month	Previous Month	Year-to-Date Actual	Year-to-Date Budget
Total Patient Days	173	154	1,312	1,163
Average Patient Days	5.6	5.1	6.13	5.43
ER Visits	88	122	802	821
Outpatient Services	4,342	4,027	29,631	29,095

Communications (Information Only)

Administrator Report: The Kansas Hospital Association and the Northwest Kansas Health Alliance will host a legislative dinner in Hays on Dec. 1st at 6p.m at the Robbins Center, Fort Hays State University. Mark Gervais, Art Henrickson, Stan Robb will be attending. The employee Christmas party will be Dec. 8th at Huck Boyd Center. Board of Trustees and their spouses are invited to attend. Dinner will start at 6p.m. Breakfast with Santa is December 6th from 8 a.m.-10 a.m. in the outpatient clinic lobby. We are working with Custom Learning Inc. of Calgary, AB on management and leadership training, staff empowerment, nursing, patient experience for HCAPHS outcomes. We have a 2nd Podiatrist, Dr. James Reeves joining our outpatient clinic. The boiler installation has been rescheduled to the end of November. Some staff members recently received further training on infection prevention and disaster management; the care and treatment of highly virulent diseases and management of toxic waste was an integral part of the training. Nursing has developed an incentive program to attract nursing staff to decrease the need for contract nursing services. The lab department is upgrading a piece of lab equipment. Radiology Department received the 2014 Physicist report with no issues to be addressed. Dave distributed a printed media release from Kansas Hospital Association regarding how Kansas economy would benefit from KanCare expansion. The report demonstrates new savings, and details consequences without the expansion.

Medical Staff: Dr. Ben Stephenson, M.D. reported on new services. The new sleep study services are going well; a new outreach clinic podiatrist, Dr. Reeves, will be starting soon. Looking forward to Dr. Sarin, orthopedic doctor's start date. The Tri-county grant with Smith and Osborne counties will be expanding into behavior health services and the development of nurse case managers through ITV. Ben is on the clinical committee for the Heart/Stroke Collaborative through KU Medical and Hays Med Center. This is a 3 year project aimed at improving the outcome for stroke and heart attack victims in the rural setting. One key in this venture is establishing an organizational structure designed to meet many goals, including collaborative decision making and a lean management structure. Organizations will maintain their independence while formalizing a relationship aimed at better coordination of care for patients.

Old Business:

Community Education: nothing to report.

Business Development: The Business Development committee met with representatives from the employees benefit management company to ask questions on moving the employee's current plan from leased to managed.

7:35 - Chairman Henrickson called for a 5 minute break.

7:43 – Entered into regular meeting.

Housing- Sandi Preuss reported that Jerry Keesee will be doing the construction updates needed in the house.

Foundation- Mark Gervais reported that the Foundation Board members would be meeting with a philanthropy expert on December 10th.

New Business:

Facility Planning- Stan Kats reported that after the election defeat of the bond issue for the new hospital that there is no plan in place at this time. General maintenance will proceed as usual at the hospital. It could be two or three months before the Board has any direction on which way to go with the facility planning.

Bonus Bucks for employees was discussed. In past years full-time employees received a Christmas gift of \$40.00 in Bonus Bucks while part-time employees received \$30.00. Sandi Preuss motioned to give \$50.00 for full-time and \$40.00 for part-time employees this Christmas. Mark Gervais seconded the motion. Motion carried.

Public Comment: At 7:55 Art Henrickson opened the floor for public comment. Some of the topics brought forth were on the leased to managed transition, critical access status, repair issues, 35 mile Critical Access Hospital restrictions and the plan for moving forward. Board attorney, Frankie Forbes advised the Board and audience that the transition is turning out to be easier than anticipated and so far is looking to be significantly under the amount anticipated in the beginning. Frankie Forbes hopes to hear back from Medicare in two to three weeks on whether the hospital will be able to keep its Critical Access status designation under the management structure. Public explained why they voted against the bond issue. The cost of the new hospital was a big factor to the public along with presentation of incomplete information or shortness of time to absorb the information. Arliss Hatcher asked the public attendees and any residents who voted against the bond issue to come together to form a group to help the Board in deciding which way to go for their future healthcare facility planning. Interested attendees signed up to

volunteer to be on this committee while at the meeting.

Executive Session: Stan Kats moved that the Board enter executive session for 10 minutes to discuss trade secrets. Chairman Henrickson asked that Les Lacy, Dave Engel, and Frankie Forbes join the Board for executive session. All other attendees left the meeting. Board entered executive session at 8:39 p.m. returned to open session at 8:47 p.m. No action taken.

Adjournment: Stan Kats moved that the meeting adjourn. Sandi Preuss seconded the motion. 8:48 p.m. meeting adjourned.

Secretary Nazel Ames

Recorder Peggy Faber