

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
July 17, 2014

Board Members Present:

Art Henrickson
Stanley Kats
Sandi Preuss
Nicki Jones
De Suchsland

Hazel Ames
Arliss Hatcher
Stanley Robb
Mark Gervais

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Mike Hand, CFO for GPHA
Rhonda Kellerman, Clinic Administrator
Peggy Fabin, Recorder

Community Present:

Board Attorney Frankie Forbes, Amanda Atkisson, Larry L. Hall, John Beim, Fred W. Hoppe, Richard Ames.

Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda are: New Business: #7 Resolution. Sandi Preuss made a motion to accept the agenda as amended. Arliss Hatcher seconded the motion. Motion carried.

Consent Agenda: Mark Gervais made a motion to accept the consent agenda as emailed out. Sandi Preuss seconded the motion. Motion carried.

Public Comment: None

Reports:

Medical Staff Report: Sarah Miller, P.A. –C, reported the upcoming “Stepping On” program that the Rehabilitation Department will be conducting in August, for seven consecutive weeks at Phillips County Hospital and Dane G. Hansen Museum meeting room in Logan. A local pharmacist and vision specialist will also be presenting at the “Stepping On” program, covering vision and falls, plus understanding how to initiate a medication review. Lab and radiology requisition sheets are being updated to include commonly ordered testing and the deletion of tests not often ordered. Sarah Miller received her DOT certification last month and completed

her sexual assault examiner course, with clinicals for the sexual assault class in Hays. Sarah is working on protocols to put into practice at PCH. Sarah Miller and Jennifer Hamons are sponsoring Physician Assistant students doing their clinicals at Phillips County Medical Clinic. A total of four students will be in rotation from now through Feb. 2015. Nursing staff is rearranging areas in the ER room in anticipation of the "E Emergency system," connectivity in August.

Executive Recruiter Amanda Atkisson, shared the new 12 page brochure produced by Amanda and IT supervisor, Steven Seems. This brochure was handed out at the Omaha career fair. While in Omaha and Lincoln, Amanda visited hospital personnel she had recruiting leads on. Amanda will be attending a Missouri, Iowa, Nebraska, Kansas, recruiting conference at Lake of the Ozarks July 27th -30th.

Great Plains Health Alliance, CFO, Mike Hand updated the Board on current happenings. Great Plains Health Alliance will be launching their new website in August or September. The website will have a log in section for employees with educational and interactive capability with Great Plains Health Alliance. Licensed pharmacist Tim Kerr was hired this past fall by Great Plains Health Alliance, he helps with the 340 B compliance regulations. Great Plains Health Alliance will be looking at employee health insurance options on July 25th with insurance vendors.

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for June 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,083.29	\$6,556.14	\$ 6,555.50	\$ 5,083.93
Money Market	\$ 343,477.17	\$ 116,667.12	\$ 6,555.50	\$ 453,588.79
We Care Fund	\$ 10,255.66	\$ 24.27	\$.00	\$ 10,279.93
Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
		Total Board Assets		\$ 673,417.62

Hospital Financial Report: Hospital financial reports for June 2014.

Total Assets / Liabilities	\$ 4,135,495
Cash Available for Debt Service	\$ 132,874
Total Patient Care Days	219
Clinic Visits / Services	786
Total Outpatient Services	5133

Communications (Information Only)

Administrator Report: Dave Engel, reported on the Kansas Hospital Association advisory group made up of CFO and CEO's from Kansas hospitals who are studying the feasibility of KHA offering a self-insured program versus the use of a major health insurer. Marketing services continue with ads regarding spinal injections for pain management, the "Stepping On" program and PSA month. New residents of the county will be welcomed with newcomer packets. The jumbo-tron during the rodeo will feature hospital and clinic ads. Business development committee met with marketing firms, researched, and partnered with a Kearney firm. We are excited to have signed a medical student who has made a commitment to practice at Phillips County Hospital and Medical Clinic. Owner enrichment sessions were attended by 70 employees. Thanks to everyone that donated to the annual political action campaign drive for the Kansas Hospital Association. Board members donated \$150.00 staff donated \$165.00. Donation was turned in today at Topeka by Dave. Transitional housing agreement has been executed; financing bids from three banks have been obtained. We will be getting bids for property insurance for the home. Letters of inquiry on grants continue to be sent out. Currently awaiting responses from grant applications submitted to four foundations. The phone system difficulties were researched; issues were handled and the system seems to be working correctly. Kansas Hospital Association's Critical Issues Summit will be August 21st - 22nd and the GPHA annual meeting will be August 26th-27th.

Old Business:

Community Education: nothing to report. Business Development: nothing to report on the lease management.

Housing- reported in the Administrator's report.

Foundation- Mark Gervais reported that a July 9th meeting was held with the three Board of Trustees members, Mark Gervais, Hazel Ames, Stan Kats, and the two community members Dana Grammon and Deb Kennedy who currently comprise the Phillips County Hospital Foundation Board. The Foundation Board elected officers, adopted the foundation by laws,

conflict of interest policy, reviewed the projected annual budget, and established a Fund Raising Committee. With the initial start-up steps completed, the Board requested that the Board's attorney, Frankie Forbes, file the necessary paperwork to establish a Power of Attorney for the Foundation and to obtain status as a 501 (c) 3 entity. The Foundation Board also decided to solicit at least two more members for the Board and to schedule the next meeting on Wednesday August 13th. Mark also reminded the PCH Board that one the Foundation has been established it will be an entity in and of itself, separate from the PCH Board.

New Business: - Chairman Henrickson handed out a draft bond resolution for the trustees to review in preparation for a future trustee meeting. The August Board of Trustees meeting will be August 29, 2014 at 7 p.m.

Executive Session:

Sandi Preuss moved that the Board only and the Board's attorney enter executive session for a period of 15 minutes for attorney-client privilege. Motion seconded and passed. Larry L. Hall, John Beim, Fred W. Hoppe, Richard Ames, Les Lacy, Dave Engel, Mike Hand, Sarah Miller, Christi Driggs, Rhonda Kellerman, Amanda Atkisson, Peggy Fabin left the meeting.

The Board entered executive session at 8:28 p.m. and returned to regular session at 8:43 p.m. No action was taken. Mark Gervais moved that the Board enter a second executive session for a period of 15 minutes to discuss real estate. Motion seconded and passed. Dave Engel, Les Lacy and Frankie Forbes were asked to stay for the executive session. Mike Hand, Fred Hoppe, and Richard Ames left the meeting. Board entered executive session at 8:51 p.m. and reentered open meeting at 9:06 p.m. No action taken. Fred Hoppe and Richard Ames reentered the meeting.

Adjournment: Stan Kats moved that the meeting adjourn; motion seconded and passed. Meeting adjourned at 9:08 p.m.

Secretary Nazel Ames

Recorder Peggy Fabin