

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
June 19, 2014

Board Members Present:

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
Nicki Jones	Mark Gervais
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Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Rhonda Kellerman, Clinic Administrator
Peggy Fabin, Recorder

Community Present:

Frankie Forbes Board Attorney, Brennan Engle, Larry L. Hall, John Beim, Tad Felts, Ron Lower, John VanRoekel, Artyce Hoppe, Fred W. Hoppe, Roger Losey, Glenna F. Werner, Roger Jackson, Ruth Ellenberger, Tim Ellenberger, Richard Ames, Mike Kalb, Mildred Hadley, Gail Boaldin.

Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Changes were made to the agenda: Sarah Miller will not be presenting a Medical Staff due to Medical Staff being on June 25. Mark Gervais made a motion to accept the agenda as amended. Stan Kats seconded the motion. Motion carried.

Consent Agenda: In June 19th minutes under New Business, Mark Gervais asked for a change in the wording from the motioned sentence from Sandi Preuss, "Mark Gervais to be the facilitator to get the Foundation reinstated" rather should be 'incorporator' than 'facilitator'. Arliss Hatcher made a motion to accept the consent agenda as amended with the revised word of facilitator being deleted from the motion and incorporator being added. Stan Robb seconded the motion. Motion carried.

Public Comment: None

Reports:

Medical Staff Report: None

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for May 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,082.78	\$6,140.89	\$ 6,140.38	\$ 5,083.29
Money Market	\$ 349,420.07	\$ 197.48	\$ 6,140.38	\$ 343,477.17
We Care Fund	\$ 10,254.14	\$ 1.52	\$.00	\$ 10,255.66
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 563,281.09

Hospital Financial Report: Hospital financial reports for May 2014.

Total Assets / Liabilities	\$3,983,545
Cash Available for Debt Service	\$ (35,149)
Total Patient Care Days	205
Clinic Visits / Services	992
Total Ancillary Services	5962

Communications (Information Only)

Mildred Hadley, Radiology Supervisor and Co-captain of the Hospital's Relay for Life Team, Tiki Trekkers, presented the board members a signed picture of the team in thanking the board for their donation and support. The team raised \$2,637.00 with staff fundraisers of jean day, 50/50 raffle, selling of ice cream bars and selling luminaries for those who are fighting and have fought cancer. The hospital had 18 employees on their team and was the only team that walked from 7 p.m. – 7 a.m.

Administrator Report: Dave Engel thanked the employees of Phillips County Hospital and Medical Clinics for their support for our Relay for Life team. We are very proud of our team and

look forward to next year! Dave asked Gail Boaldin to present her State of Nursing update. Gail shared an Infection Prevention core measure that defined a decline in healthcare associated infections the hospital has seen in the last 100 inpatient days. The nursing staff works closely with Jessica Hawkins, Infection Control nurse. Gail has recently hired two new RN's; a RN and LPN are in the pre-hire phase and interviewing committee has interviewed 3 CNA's in the last few weeks. Gail recently attended a KS Health Exchange network meeting that was a quality based meeting. GPHA is abstracting quality measures to meet the regulatory updates. Gail and Steven Seems, I.T. Director, attend weekly Avera implementation meetings. June 11th Gail attended the Critical Access Hospital meeting in Hays. Gail learned of a new smartphone application that is being implemented that can connect our ER providers directly to Hays Medical Center ER doctors in a critical situation. Dave reported on Marketing for the last month. The Migraine Management ad was published on June 10th. Five patients have taken advantage of this service. Results have been good, two of the patients have returned for a second management procedure. The Spinal Injections for Pain Management ads were published in area newspapers on June 16th. There will be a Prostate Cancer ad in the local papers this week. Staff are working with a local production company on an ad of our services to be showed on the Jumbotron at the Rodeo. A brochure to use when we do organizational talks, recruitment, and to take to new residents in the communities is being developed. An updated service brochure should be arriving soon. Radiology services postcard was recently sent out to the county residents. Doug Molzahn is requesting information on boiler and roof repairs: he will keep the board informed as it becomes available. Doug will be providing four Owner Enrichment sessions next week followed by Dave holding Employee Forums for staff. Dave reported on grant activity for the month. The Retention, Recruitment grant has been submitted to two local foundations. Peggy continues to pursue avenues for the Pharmacy Dispensing cabinet and clinic EMR system. Recently she sent letters of inquiry to 11 foundations of which 8 of those Foundations replied they do not award for hospital equipment. Peggy researched a USDA telemedicine grant. Good Samaritan Hospital is working on this same grant and is working with area hospitals. We will partner with Good Samaritan hospital. An Executive Recruiter update was presented to include career fair mailings, face to face communications with Drs, medical and residency students, and physical and occupational therapy students in various universities, or residency programs in Kansas, Nebraska, Oklahoma, Iowa, North Carolina and Michigan. At the last board meeting it was the Board's decision to reinstate the hospital foundation. Dave identified two community members who agreed to serve on the Foundation board. Gail and Dave will be discussing sleep study services with a vendor on June 20th. Dave wanted the Board to think about a strategic planning meeting this fall. Administration is currently looking at restructuring the current nursing model with an assistant Director of Nursing position. The phone system is being investigated due to reports of dropped calls. As of June 15th the ER doctors and staff attended to 70 patients. Dave passed the hat for donations toward the annual political action campaign drive for the Kansas Hospital Association. KHA benefits hospitals

across Kansas in: Legislative advocacy, reimbursement support, health insurance market place, workers compensation programs among other important healthcare topics.

Old Business:

Community Education: Mark had nothing to report. Business Development: There has been no written proposal from Hays Med. The committee will not move forward until they have this. After discussion among the board members it was decided to disband the Physician Recruitment Committee and the Patient Experience Committee.

Housing- the housing committee is working on a transitional housing agreement for professionals with a property executor. The property will be in the Hospital's name. Investment cost of this property will be an allowable expense on the hospital's Medicare cost report that will in turn allow the hospital to recoup most of the investment. Dave will be in contact with local financial institutions to set up a loan once the agreement is finalized. We may have the closing date by the July board meeting on this property.

Foundation- Mark Gervais reported that Frankie Forbes, Board attorney, had submitted a template for the foundation by-laws. Stan, Mark and Hazel have adapted the form for use by the Foundation. Once the Foundation Board members are in place and the by-laws have been approved, the 501 (c) 3 status application can be filed.

New Business:

Art Henrickson asked the Trustees for their thoughts or comments on the recommendation from the Focus group during the Special Meeting held on May 27, 2014.

Arliss Hatcher said, "There are a lot of reasons. One being that our current hospital doesn't conform to today's regulatory guidelines. It was built in 1954 and those standards have changed. A new hospital would meet all the codes that are mandatory." Mark Gervais commented: "I want to be clear about something ... I'm inclined to embrace *the idea*, but not necessarily *the details* as they were ... discussed during the focus group, when they were talking about a facility of \$25 million ... For me, the *idea* of a new hospital on new ground is a great idea (as Arliss said, there are a whole lot of reasons why). I don't want to commit to anything *more* than that at this point because there's a whole lot of 'process' that has to go on to discover what that's actually going to *mean* down the road (i.e. plans, processes, etc.). So, I think a new facility and the work of the group is terrific, but I don't want to go *further* than just saying 'I'm in favor of the idea.'"

Stan Kats motioned to move forward with the recommendation of the Task Force to build a new facility on new ground. Nicki Jones seconded the motion. Motion carried.

Arliss Hatcher moved that the Board enter executive session for a period of 30 minutes to discuss real estate. Mark Gervais seconded. Motion carried. Chairman Henrickson announced a 5 minute recess and asked Dave Engel, Les Lacy and Frankie Forbes, Mike Kalb to attend the executive session. John Beim, Larry L. Hall, Fred W. Hoppe, Artyce Hoppe, Glenna F. Werner, Richard Ames, Brennan Engle, Tad Felts, Ron Lower, Roger Losey, Roger Jackson, Ruth Ellenberger, Tim Ellenberger, Gail Boaldin, Mildred Hadley, Rhonda Kellerman, Peggy Fabin left the meeting.

Executive Session: The Board entered executive session at 8:25 p.m. and returned to regular session at 8:55 p.m. No action was taken. Stan Kats moved that the Board enter a second executive session for a period of 15 minutes to discuss a risk management issue. Motion seconded by Stan Robb. Motion carried. Mike Kalb left the meeting. Dave Engel, Les Lacy and Frankie Forbes were asked to stay for the executive session. Board entered executive session at 8:57 p.m. and reentered open meeting at 9:07 p.m. No action taken.

Adjournment: Sandi Preuss moved that the meeting adjourn. Seconded by Arliss Hatcher. Motion carried. Meeting adjourned at 9:09 p.m.

Secretary Nazli Arnes
Recorder Peggy Fabin