

**Phillips County Hospital**  
**BOARD OF TRUSTEES' MEETING**  
**Education Conference Room, Phillips Co. Hospital**  
**April 15, 2014**

**Board Members Present:**

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
Nicki Jones	Mark Gervais
De Suchsland	

**Staff Present:** Dave Engel, CEO  
Les Lacy, Regional VP for GPHA  
Rhonda Kellerman, Clinic Administrator  
Christi Driggs, CFO, Phillips County Hospital  
Peggy Fabin, Recorder  
Gail Boaldin, D.O.N.

**Community Present:**

Frankie Forbes Board Attorney, John Beim, Larry L. Hall, Fred W. Hoppe, Brad Lare.

Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Changes were made to the agenda: Under Reports: Old Business (c) Facility planning, New Business (b) Scholarship committee. Art Henrickson announced there was not a GPHA report for the consent agenda. Medical Staff is on April 16<sup>th</sup> so there will be no Med Staff report. Mark Gervais asked for an executive session. Sandi Preuss made a motion to accept the agenda as amended. Hazel Ames seconded the motion. Motion carried.

**Consent Agenda:** Mark Gervais made a motion to accept the consent agenda, Stan Kats seconded the motion. Motion carried.

**Public Comment:** Fred Hoppe asked regarding charges to Docs Who Care if the doctors were paid by the week, and if the P.A was paid the same as a doctor? Asked about the pay to each board member in the January meeting? Mark Gervais reported that mileage is paid from the members' home to the meeting one way and \$5.00 per meeting they attend.

**Reports:**

7:10 Gail Boaldin left the meeting.

**Board Financial Report:** Mark Gervais presented the Hospital Board of Trustees report for March 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,081.95	\$7,120.42	\$ 7,120.00	\$ 5,082.37
Money Market	\$ 353,109.03	\$ 9,088.29	\$ 7,120.00	\$ 355,077.32
We Care Fund	\$ 10,228.76	\$ 23.81	\$ .00	\$ 10,252.57
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
<b>Total Board Assets</b>				<b>\$ 574,877.23</b>

**Hospital Financial Report:** Christi handed out the balance sheet for March 2014.

Total Assets / Liabilities	\$4,175,541
Cash Available for Debt Service	\$530,697
Total Patient Care Days	117
Clinic Visits / Services	986
Total Ancillary Services	5499

**Communications (Information Only)**

**Administrator Report:** Dave Engel reported that inpatient census has been hovering around 5 most of the month with a few days of 8-9 patients per day. The Therapy Department attended a Home Health Rehabilitation delivery session in Hays last week. Gail Boaldin, D.O.N. will be a presenter in Wichita at Kansas Association for Health Care Executives education meeting. The Dietary Dept. hosted a Food Service and Nutritional round table here on April 11<sup>th</sup>. Two of our financial staff are attending the annual KS Healthcare Financial Management Association meeting this week. Twelve employees have volunteered to help with the Easter Egg Hunt, Saturday April 19<sup>th</sup>. The hospital has a Relay for Life team that will participate in the local Relay for Life on June 13<sup>th</sup>. Stan Kats made a motion that the Board would match the funds collected by PCH staff, Arliss Hatcher seconded the motion. Motion carried. Dave reported on

grants for the month. Six grant applications for the Pharmacy dispensing cabinet had been sent out. Two have been rejected and waiting results on the others. The retention grant has been submitted to Hansen Foundation. No update on the EMR grant application submitted to the Schmidt Foundation, five letters of inquiry have been sent to Foundations. Rhonda Kellerman reported that she and the providers met last Friday to review patient flow processes. Process for pre-certs for medications and the Medicare Part D program were discussed. The clinic will start a Quality Assessment on the patients' time at the clinic from check in to check out. Rhonda has been working with her staff and IT personnel on the struggles of the phone system at the clinic. The system is not a clinic friendly phone system. The clinic will not go to an automated phone system. They are trying to cut down on overhead paging. Call-back, rerouting calls and parking calls doesn't work on this system. They are trying ways to overcome these obstacles.

**Medical Staff Report:** None, due to Medical Staff meeting on April 16, 2014

**Old Business:**

**Recruitment:** Stan Kats reported that a Family Practice Physician that had responded from the Practice Link website came to visit with Dr. Ben, Mary Beth VanRoekel, Rhonda Kellerman, and Dave Engel. Currently reference calls on this physician are being made. A local CRNA visited the hospital and met with staff. He will be a back-up for the anesthesia services.

**Community Education:** Dave Engel, nothing to report.

**Patient Experience:** Stan Robb reported that 8 out of 14 inpatient surveys were returned in March for a 57% return. Comments were that of, "very good service," and "my stay here was enjoyed as "all" staff has been so nice and caring". The Charlene Ewing family elected to donate memorials to the nursing staff as they appreciated the care and compassion all staff provided during Charlene's stay.

**Business Development:** Mark Gervais reported that Dave Engel and Gail Boaldin, D.O. N. had attended a Telemedicine presentation. Nursing staff is moving forward in Trauma service certification. Investigating the possibility that the new CRNA might be willing to do some pain management clinics here. Four employees traveled to Superior NE to look at the marketing program in place at the hospital there; they found that some of the practice might be useful here. The Committee has sent ten letter of inquiry to companies/entities regarding their interest in management/lease agreement with PCH. Only five have responded thus far.

**Facility planning update** –The Facility focus group will meet Thursday April 17 at 5:30 in the hospital education/conference room.

**Housing-** Sandi Preuss reported that Arliss Hatcher and Sandi will be checking out another listing or two. They had visited three homes recently and two of the three did not set forth the parameters of what the Board would be interested in.

**New Business:** Chairman Henrickson announced that two of the executive board positions of Chairman and Secretary terms are up. Chairman Henrickson made an open call for nominations for Board Chairman. Stan Kats made a motion to re-appoint Art Henrickson as Board Chairman, Arliss Hatcher seconded the motion. Motion carried. Chairman Henrickson made an open call for nominations for Board Secretary. Stan Kats made a motion to re-appoint Hazel Ames as Board Secretary, Sandi Preuss seconded the motion. Motion carried.

Art Henrickson report that the Phillips/Norton County Hansen Healthcare Scholarships are due April 18<sup>th</sup>. Chairman Henrickson asked for three board members to be on the interview committee for these scholarships along with Dave Engel, and Peggy Fabin. Hazel Ames, Nicki Jones and Stan Robb volunteered to be on this committee. The interviews for the scholarships will take place the evening of May 9<sup>th</sup>.

**Executive Session:** At 8:19 p.m. Mark Gervais moved that the Board enter into executive session for a period of 15 minutes to discuss trade secrets. Stan Kats seconded the motion. Motion carried. Chairman Henrickson announced there would be a four minute recess with the meeting to resume at 8:23 p.m. in executive session. Chairman Henrickson asked for Dave Engel, Les Lacy, Frankie Forbes, Board attorney stay for executive session. John Beim, Fred W. Hoppe, Larry Hall, Brad Lare, Rhonda Kellerman, Christi Driggs, Peggy Fabin left the meeting. Executive session began at 8:23 p.m. and returned to regular session at 8:38 p.m. John Beim, Fred Hoppe, and Larry Hall rejoined the meeting Stan Kats moved that the Board re-enter executive session for a period of 10 minutes to further discuss trade secrets. Motion carried. John Beim, Fred Hoppe, and Larry Hall left the meeting. Board re-entered executive session at 8:40 p.m. and returned to regular session at 8:50 p.m. John Beim, Fred Hoppe, Larry Hall, and Richard Ames joined the meeting at 8:51.

**Adjournment:** Stan Kats moved that the meeting adjourn, motion seconded by Stan Robb. Meeting adjourned at 8:52 p.m.

Secretary Hazel Ames

Recorder Peggy Fabin