

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
March 27, 2014

Board Members Present:

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
Nicki Jones	Mark Gervais
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Staff Present: Dave Engel, CEO
Dave Delasaga, President GPHA
Les Lacy, Regional VP for GPHA
Rhonda Kellerman, Clinic Administrator
Dr. Benjamin Stephenson, M.D.
William Struckhoff, Interim CFO, Phillips County Hospital
Christi Driggs, CFO, Phillips County Hospital
Peggy Fabin, Recorder
Gail Boaldin, D.O.N.

Community Present:

Frankie Forbes Board Attorney, John Beim, Larry L. Hall, Richard Ames.
Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Art Henrickson introduced Dave Delasaga, President of Great Plains Health Alliance, Interim CFO, Bill Struckhoff, and newly hired CFO Christi Driggs. Art Henrickson informed the board that Hazel Ames and Stan Robb both were reappointed by the Phillips County Commissioners to a four year term.
Changes were made to the agenda: Under Reports: (a) Emergency Action, followed by (b) Board Financial (c) Hospital Financial. Art Henrickson announced that there will be two back to back executive sessions. Hazel Ames made a motion to accept the agenda as amended. Sandi Preuss seconded the motion. Motion carried.

Consent Agenda: Arliss Hatcher made a motion to accept the consent agenda, Nicki Jones seconded the motion. Motion carried.

Public Comment: None.

Reports: Emergency Action: Mark Gervais made a motion that due to the importance of the

leadership of the nursing department at the Hospital, the Board ratifies the emergency decision to provide for the temporary lodging of the hospital's new Director of Nursing, consisting of a security deposit and two month's rent at Phillipsburg Estates. Arliss Hatcher seconded the motion. Motion carried. Stan Kats moved to approve the extension of the lodging benefit at Phillipsburg Estates for the Director of Nursing for 4 additional months. Arliss seconded the motion. Motion carried.

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for February 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,081.54	\$6,618.01	\$ 6,617.60	\$ 5,081.95
Money Market	\$ 359,526.10	\$ 200.53	\$ 6,617.60	\$ 353,109.03
We Care Fund	\$ 10,227.35	\$ 1.41	\$.00	\$ 10,228.76
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 572,884.71

Hospital Financial Report: Dave handed out the balance sheet for February 28, 2013.

Total Assets / Liabilities	\$4,181,084
Cash Available for Debt Service	\$638,168
Total Patient Care Days	216
Clinic Visits / Services	834
Total Ancillary Services	5228

Communications (Information Only)

Dave Delasaga, CEO for Great Plains Health Alliance, addressed the board. He has been in the CEO position for the last year. Before that he was the CFO for Great Plains Health Alliance. Dave is located in the GPHA Wichita office. A lot of changes have taken place within the last year. Mike Hand formerly of BKD has filled the CFO position. Durrel Kelley recently joined as Healthcare Consultant. Great Plains Health Alliance's main focus is keeping rural hospitals alive in Kansas. GPHA values the relationship they have with the allied hospitals and the networking and services which that alliance provides.

Administrator Report: Dave reported that our facility would be helping with the mini-health fair that will be new to the Phillips County Riverless Festival. Grants were discussed; Peggy Fabin is

working on many grant opportunities. Grants request consist of a Pharmacy Medication cabinet, Electronic Medical Records system, and a Retention and Recruiting grant. The Schmidt Foundation notified us that the EMR grant that was submitted is still under advisement. The 1st grade tours at the hospital and clinic will begin on Friday April 4th with the Logan students entering a creative Wizard of Oz theme at the hospital and clinic. The students really enjoy coming to the hospital and clinic for the tours and this will be an educational experience and also a time for the students to get comfortable with the facilities in case they have to come visit us at a future time. Phillips County students will be touring on April 25th.

The Rehab department is working to certify two employees as certified instructors in the Injury and Disability Prevention Program. Financial and coding staff attended a webinar presented by Angie Martin, Sr. Manager of GPHA Central Billing and Coverage on financial services/revenue cycle management. Several staff attended a presentation sponsored by the KS Rural Healthcare Improvement Pilot project on the E-Emergency system. A prosthetics clinic is now being offered through the outpatient clinic. A Swingbed presentation by Frances Seidl, GPHA Director of Nursing Education, one of the original policy makers, will take place at the hospital on April 1. Medical staff and area nursing homes have been invited to the presentation. Gail Boaldin, D.O.N is working on diabetes education assistance, and other training as TNCC, Heart rhythm class, trauma symposium, chemo/oncology symposium, and quality and core measures. Dave will be attending a CEO roundtable on April 4. Topics of the roundtable will be Meaningful use registration/attestation, M/U incentive options and ICD 10 preparation.

Medical Staff Report: Dr. Ben reported that the medical staff had met with Dr. Joe Barnes, Medical Director of the area Hospice, and received information on TPOP Transportable Physician Orders for Patient Preferences. The staff had also met with representatives from the company which provides E-Emergency, a service which PCH hopes to utilize, however, it would be at least 3 months before the services could be in use here. He also reported that it would be 1 month before the procedure which treats/prevents migraine headaches could be started here. The medical staff is participating in random chart peer review process for quality control purposes.

Old Business: Recruitment: Sandi Preuss reported on the recruitment. Dr. Ben recently stopped at the Rocky Vista University in Colorado to discuss preceptor ship with PCMC. Dr. Ben and Dave Engel will be visiting a CRNA that has recently moved to the area. Ads have been placed in the papers and websites for an Executive Recruiter position. Community Education: Arliss Hatcher reported that key staff will be visiting another CAH hospital next week on marketing strategies. Business Development: Mark Gervais reported the E Emergency system is moving along, the orthopedic surgery service revenue is being researched.

Facility planning update -Dave Engel reported that the facility planning sub-committee has weekly conference calls with Mike Kalb of BD Construction and Grant Creager of GC Architects. The March meeting was March 25th at Huck Boyd Center. Topics of the meeting were GPHA relationship with the hospital, services at the hospital, the hospitals fixed assets and

financial analysis for 2012-2013. The focus of the group is to be a spokesperson for the community. The next meeting will be April 17th at the hospital Education/Conference room.

Housing- Arliss Hatcher deferred the housing discussion to executive session.

New Business: The budget for 2014 was distributed. After viewing and discussing the budget Mark Gervais recommended that the Board accepts the 2014 budget. Sandi Preuss seconded the motion. Motion carried.

Stan K. proposed that the Board resurrect the Phillips County Hospital Foundation which had been disbanded several years ago. Discussion followed. Dave Delesaga told the Board that Durrell Kelley and Mike Hand on the GPHA staff had experience with developing foundations and could be used as a resource. Frankie Forbes, Board attorney, stated that he would be happy to assist in this endeavor. The Board decided that more information was needed. Not action taken at this time.

Executive Session: At 8:40 p.m. Arliss Hatcher moved that the Board enter into executive session for a period of 20 minutes to discuss a possible real estate purchase. Nicki Jones seconded the motion. Motion carried. Art Henrickson announced there would be a three minute recess. John Beim, Larry Hall, Richard Ames, Rhonda Kellerman, Ben Stephenson, Gail Boaldin, Christi Driggs, Peggy Fabin left the meeting. The board was joined by Dave Engel, Dave Delasaga, and Frankie Forbes. Executive session began at 8:43 p.m. and returned to regular session at 9:03 p.m. Stan Robb made a motion that the Board re-enter executive session for a period of 10 minutes to discuss trade secrets. Sandi Preuss seconded the motion. Motion carried. Board re-entered executive session at 9:05 p.m. and returned to regular session at 9:15 p.m. Sandi Preuss moved that the Board re-enter executive session for an additional 20 minutes for the above stated reason. Seconded by Arliss Hatcher. The Board entered executive session at 9:16 p.m. and returned to regular session at 9:30 p.m. Mark Gervais moved that the Board extend a letter of commitment to a medical student who has expressed an interest in establishing a future practice in Phillips County. Seconded by Sandi Preuss. Motion carried.

Adjournment: Nicki Jones moved that the meeting adjourn, seconded by Stan Kats. Meeting adjourned at 9:35 p.m.

Secretary Nazal Jones

Recorder Peggy Fabin