

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
February 20, 2014

Board Members Present:

Art Henrickson	Hazel Ames
Stanley Kats	Arliss Hatcher
Sandi Preuss	Stanley Robb
Nicki Jones	Mark Gervais

Absent: De Suchsland

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Rhonda Kellerman, Clinic Administrator
Dennis Fredrickson, CFO, Phillips County Hospital
Sarah Miller P.A.-C
Peggy Fabin, Recorder
Gail Boaldin, D.O.N.
Deb Weaver, GPHA V.P. Fiscal Services

Community Present: Lynne Hoover, Codi Gade, Lou Plummer, Fred W. Hoppe, Glenna Werner, Larry L. Hall, Patty Kuhlman, John Beim, Frankie Forbes.
Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Changes were made to the agenda: Medical Staff report and CBO Presentation will be before Public Comment: Nicki Jones made a motion to accept the agenda as amended. Stan Kats seconded the motion. Motion carried.

Consent Agenda: The GPHA report was not included in the board packet Les Lacy presented an abbreviated report. Hazel Ames made a motion to accept the consent agenda, Sandi Preuss seconded the motion. Motion carried.

Sarah Miller gave the Medical Staff report for the month. The revised chest pain and stroke protocols have been put into effect and were used a few times within the last month. The burn and major trauma protocols have not been used yet. Two new meds related to trauma hemorrhage have been implemented. Sarah will be taking a course this month to become a certified sexual assault examiner. Sarah and nurses will be attending a PICC line class to become certified in PICC line insertion. Jodi Scheele, P.A. of Plains Radiology will be doing a new procedure to reduce migraine headaches with the aide of the new flouro chair. Deb Weaver, GPHA V.P. of Fiscal Services presented information on the Central Billing Office (CBO) Revenue Cycle. Deb works closely with the hospital and the Central Billing staff. She followed

the process from the time the providers order a test, patient registration, where their information is gathered, the service is done, the charge is captured, and coded, a quality review is instigated, the claim is filed with the insurance carrier, claim denial, manage payment posting, payment analysis, and finally financial department review. Many departments are involved including registration, health information management, Central Billing Office, Financial Counselor, Revenue Cycle Coordinator, CFO and providers when warranted.

7:57 Deb Weaver left the meeting.

Public Comment: None.

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for January 2014.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,080.56	\$7,066.63	\$ 7,066.06	\$ 5,081.54
Money Market	\$ 151,776.80	\$ 214,815.36	\$ 7,066.06	\$ 359,526.10
We Care Fund	\$ 10,225.88	\$ 1.47	\$.00	\$ 10,227.35
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 579,299.96

Hospital Financial Report: Dennis handed out the balance sheet for January 31, 2013.

Total Assets / Liabilities	\$4,281,705
Cash Available for Debt Service	\$577,466
Total Patient Care Days	213
Clinic Visits / Services	944
Total Ancillary Services	5084

Communications (Information Only)

Administrator Report: Dave thanked Dennis and Twila Fredrickson for their 40 years of service to Phillips County Hospital and GPHA. Dave also recognized Deanna Culbertson as she too has retired after 38 years of continued service with PCH. CFO interviews have begun. Bill Struckoff will be an

interim CFO. Bill will help with the transition to get through our year end cost report and assist with CFO training. Dave will be on vacation Feb 28-March 10. Grants are being sent to Foundations for the Clinic's EMR system, pharmacy dispensing cabinet, and recruitment and retention. The Kansas Rural Healthcare Improvement Pilot Program with Osborne and Smith Counties has been gathering and sharing data. There will be a community survey going out on access to care and some other healthcare questions.

Old Business: Recruitment: Dave recently met with Via Christi and is planning to meet with residents in Smoky Hills Residency program in Salina. Community Education: Arliss Hatcher had nothing to report. Business Development: Mark Gervais said they are working on a prompt pay program, 501R regulations and meaningful use regulations that will go into effect Oct. 1, 2014. We will be the first hospital of GPHA to move forward. Dave is working with the orthopedic program, the E-Emergency program and the pharmacy dispensing system. Patient Experience: Stanley Robb had nothing to report.

New Business: Facility Planning Task force committee is in place, the first meeting will be Tuesday Feb 25th. All reports and tour leaders are ready.

Housing: Sandi Preuss shared the housing committee feels they need direction from the Board regarding housing to aid in recruiting of professionals as everyone on the board may be viewing housing in different ways. The housing would be a tool to draw candidates here by providing housing for the new professional until they can purchase or build a home. This would be short-term transitional housing. Discussion followed, Mark Gervais made a motion to authorize the Housing committee to:

1. Pursue community financing options for the purchase of real estate
2. Bring a recommendation to the board for a specific property in which to invest that financing.
Which was amended tospecific properties in which to invest that financing.

Nicki Jones seconded the motion. Motion carried.

Executive Session: At 8:41 p.m. Mark Gervais moved that the Board enter into executive session for a period of 15 minutes for matters related to attorney-client privileges. Sandi Preuss seconded the motion. Motion carried. Art Henrickson announced there would be a three minute recess and that the Board would like for Dave Engel and Les Lacy to be present for executive session. Executive session began at 8:44 p.m. and ended at 8:59 p.m. Glenna Werner, Fred Hoppe, John Beim, and Larry Hall returned to the meeting. Stan Kats made a motion that the Board re-enter executive session for a period of 10 minutes to protect the privacy of personnel. Mark Gervais seconded the motion. Motion carried. Glenna Werner, Fred Hoppe, John Beim and Larry Hall left the meeting. Board re-entered executive session at 9:01 p.m. and returned to regular session at 9:11 p.m. Glenna Werner, Fred Hoppe, John Beim and Larry Hall returned to the meeting.

Adjournment: Stan Kats made a motion for adjournment, seconded by Nicki Jones. Meeting adjourned at 9:12 p.m.

Secretary Nazel Ames

Recorder Peggy Fisher