

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
November 21, 2013

Board Members Present:

Art Henrickson	Hazel Ames
De Suchsland	Mark Gervais
Stanley Kats	Stanley Robb
Sandi Preuss	Nicki Jones

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Dennis Fredrickson, CFO, Phillips County Hospital
Peggy Fabin, Recorder
Sarah Miller, P.A. C

Community Present: Christiane "Criquet" Cole, Larry L. Hall, John Beim, Fred W. Hoppe, Troy M. Blubaugh, David Spooner, Dr. Tim Lawton, Lynne Hoover, Dick Ames, Frankie Forbes, Joan Shields.

Art Henrickson called the regular Board of Trustees' Meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Mark Gervais asked for a 20 minute executive session for attorney client privileges, Art asked that 5 (b) Medical Staff report, be moved to proceed after the consent agenda, and 7(a) GPHA Lease, be moved to executive session. There will be no public comment. Stan Robb made a motion to accept the transitions and approve the agenda. Stan Kats seconded the motion. Motion carried.

Consent Agenda: Stan Kats made a motion to approve the board packet consent agenda as printed. Stan Robb seconded the motion. Motion carried.

Public Comment: None

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for October 2013. Mark notes that money was taken out of the Money Market, which was deposited into the checking account to pay the board's attorney.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,104.60	\$6,108 .45	\$ 6,108.00	\$ 5,105.05
Money Market	\$ 168,041.20	\$ 88.45	\$ 6,108.00	\$ 162,021.65
We Care Fund	\$ 10,414.56	\$ 1.64	\$.00	\$ 10,416.20
+ Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
		Total Board Assets		\$ 382,007.87

Hospital Financial Report:

Dennis Fredrickson presented the profit and loss and balance sheet as of October 31, 2013. Dennis informed the board the information for the 6 month cost report had been submitted. A letter was received today from State of Kansas; SRS Title19 owes us \$101,921.00 for fiscal year 2011.

Communications (Information Only)

Sarah Miller , P.A. C gave the Medical Staff report. She said the clinic had a Rural Health Clinic survey last week. The survey resulted in one minor deficiency of a new standard which they weren't aware of and it was a quick fix. The providers met with a representative from Avera e Care Company. Everyone was very excited about the program and its advanced information and communication technologies access. Three of the providers were able to participate in a Fluoroscopy training given by Jodie Scheels, P.A. with Plains Radiology in which they received hands on training about radiation safety and familiarized themselves with the equipment and utilizing the equipment for foreign body removal. Met with Senator Moran when he toured the clinic and talked about rural healthcare. Sarah has been revamping the ER; updating policies and protocols and has ordered ACLS and PALS posters for the ER. The staff has implemented enhanced documentation for the " 2-midnight rule" that was recently enforced thru CMS. Sarah enjoyed the boards' educational presentation on our community healthcare. Our providers met with the providers of Smith County Family Practice to look at how the two entities can work together.

Administrator Report: Dave introduced David Spooner who assumed the position of Environmental Services supervisor upon Elaine Mooney's retirement. David spoke to the board on his department. David currently supervises 3 full time employees and one part time employee that he shares with Dietary Services. One new full time employee has been hired and will start on Dec 5th. David will have a staff of 5 full time employees when an employee returns from medical leave. David is updating

policies with using the CDC standards on cleanliness as a guideline. Staff are learning new techniques for hand sanitizing and proper glove mechanics. David does periodic inspections after staff cleans for QA/QI reports and to help with environmental infection control of the facility. David is investigating the possibility of additional cleaning services within the hospital operations.

7:41 Joan Shields entered the meeting.

7:42 David Spooner left the meeting.

Dave introduced Christiane "Criquet" Cole to the board. Criquet will be the project coordinator for the Rural Healthcare Pilot Project grant. Criquet will be collecting data from Smith County, Osborne County and Phillips County for this grant that is called the Tri-County Rural Healthcare Pilot project. Bonus bucks for the employees Christmas this year will be \$40.00 for full-time and \$30.00 for part-time. The Autoclave for OR will be installed the first week of December, it continues to cough up foreign matter. The lab pathologist we have been using has changed to a different group practice so we have transitioned to continue with the same pathologist through the new group. PCH has been working with Tim Kerr, GPHA Pharmacist, in the selection of a pharmacy dispensing cabinet. Mr. Kerr also oversees the Pharmacy information system that was recently implemented.

Clinic Report: Rhonda's report for October 2013 was included in the consent agenda packet.

GPHA Report: Les Lacy's GPHA report for October 2013 was included in the consent agenda packet.

Old Business: Physician Recruitment: Dave has recently attended job fairs in Kansas City while Kelly Vanderplas and Charlie Meitler attended a job fair in Omaha for Physical and Occupational Therapy. These job fairs are in conjunction with the MINK (Missouri, Iowa, Nebraska, and Kansas) recruitment agency the hospital has joined forces with. Recruitment continues for the Director of Nursing.

Business development:

Community Education: Suicide prevention workshops are scheduled for Dec.-Sept. 2014 at the hospital education room the first Monday of each month. Partners in these workshops are: Phillips County Health Dept., High Plains Mental Health, Phillips County Schools, Phillips County Hospital, and Phillips County EMS along with Decatur County.

New Business: Stan Robb made a motion that the Facility Planning sub-committee group would like to hold a special meeting on December 9, 2013 at 7:00 p.m. Stan Kats seconded the motion. Motion carried.

Executive Session: Mark Gervais made a motion that the board go into executive session for client attorney privileges. Art Henrickson asked for a 5 minute recess. Board entered in to Executive Session at 8:12 with Frankie Forbes, Dave Engel and Les Lacy present. Dave Engel and Les Lacy left the meeting

at 8:20. Executive session ended at 8:31. At 8:32 regular session resumed. Dave Engel, Les Lacy, John Beim, Fred Hoppe, Richard Ames, Troy Blubaugh, Joan Shields entered the meeting.

Adjournment: 8:33 Stan Kats made a motion for adjournment, seconded by Stan Robb. Meeting adjourned.

Secretary Nazel Ames

Recorder Peggy Faber