

**Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
December 19, 2013**

Board Members Present:

Art Henrickson	Hazel Ames
De Suchsland	Arliss Hatcher
Stanley Kats	Stanley Robb
Sandi Preuss	Mark Gervais
Nicki Jones	

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Dennis Fredrickson, CFO, Phillips County Hospital
Rhonda Kellerman, Phillips County Clinic Administrator
Peggy Fabin, Recorder

Community Present: John A. Beim, Fred W. Hoppe, Larry L. Hall, Richard E. Ames, Frankie Forbes.

Art Henrickson called the Board of Trustees' meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Hazel Ames made a motion to accept the agenda as printed. Arliss Hatcher seconded the motion. Motion carried.

Consent Agenda: Stan Kats made a motion to accept the consent agenda, Nov. 21, 2013 meeting minutes, and the Dec. 9, 2013 Special Meeting board minutes as printed. Sandi Preuss seconded the motion. Motion carried.

Public Comment: None

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for August 2013.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,105.05	\$6,326.46	\$ 6,326.00	\$ 5,105.51
Money Market	\$ 162,021.65	\$ 173.77	\$ 6,326.00	\$ 155,869.42
We Care Fund	\$ 10,416.20	\$ 1.49	\$.00	\$ 10,417.69
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 375,857.59

Hospital Financial Report: Dennis handed out the balance sheet for November 30, 2013. Dennis reported that the check from the State was received for the Title 19 from fiscal year 2011 in the amount of \$95,000.00. A balance of \$6,000.00 is due to us for the fiscal year 2011 Title 19 settlement. There are two payments of \$30,000.00 left on the bond payment for the clinic. Dennis reported that the State DSH support payments are still eligible through fiscal year 2014. We are expecting to receive \$101,244.00

Communications (Information Only)

No Medical Staff report

Administrator Report: Dave Engel congratulated the Radiology department as they received no deficiencies after a recent state survey. The Radiology Dept. is improving the Holter Monitors (digital cardiac recording device) with the Nebraska Heart Institute. The updated digital equipment will send information electronically instead of by mail. Current healthcare related legislative topics were reviewed. Dave wanted the board to be aware of boiler issues we have had lately. During the cold snap we only had one of three boilers working. The maintenance department was able to use the parts off of the third boiler to repair the second boiler. Our lab supervisor continues to do research on providing laboratory outreach services locally. Dave and staff attended a pharmacy dispensing cabinet demo in Mankato by our pharmacy vendor.

Two HIPAA security committee members recently attended a HIPAA meeting this past week. An updated manual was given and our committee members are moving to update our facility with a number of new topics on forms, audits and usage rules.

Dave and Donna Winchell are making progress on updating the Medical Staff By-laws. They are working with a KHA template and will then present to our Medical Staff and Great Plains representative. This will take a number of months to complete. Donna Wichell is planning on having the HIM staff officially begin ICD 9 and ICD 10 dual coding in March 2014; this dual coding will serve as a training period.

Phillips County Hospital, with the assistance of Peggy Fabin, has secured \$105,000.00 in grants in the last 9 months. Some of these grants were for the Rural Health Pilot Project with Osborne and Smith Counties, the autoclave for the operating room, a Bi-pap machine, and scale chair, classes for new RN's and a portion of the monies for the Clinic electronic medical record system. Peggy continues to research grant avenues for the balance of the Clinic's EMR system and other healthcare needs.

Clinic Report: Rhonda Kellerman's report for November 2013 was included in the consent agenda

GPHA Report: Les Lacy's GPHA report for November 2013 was included in the consent agenda.

Old Business: Dave Engel was contacted by the Arthur Marshall recruiting agency about physician recruitment. This agency was one that had recruited two physicians to come to PCH that were not licensed in Kansas. Aaron Miller, GPHA, was able to get the recruiting firm to fulfill their original commitment with Phillips County Hospital. Holiday greetings have been sent out by Kelly Vanderplas to residency students. Kelly is following two leads that were inquiries from the Practice Link and GPHA site ads. Thank you cards were given to the board members from staff thanking the board for everything the board has done for the hospital and clinics this past year. Dave will share the recording of a webinar presented by KHA on Thursday, Dec. 19 over the board's role in strategic planning when made available.

7:49 p.m. Rhonda Kellerman entered the meeting.

New Business: None

Executive Session: None

Adjournment: 7:53 Stan Kats made a motion for adjournment, seconded by Arliss Hatcher. Meeting adjourned.

Secretary Nazel Ames

Recorder Peggy Fabin