

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
Sept 19, 2013

Board Members Present:

Art Henrickson	Hazel Ames
De Suchsland	Arliss Hatcher
Stanley Kats	Stanley Robb
Sandi Preuss	Mark Gervais
Nicki Jones	

Staff Present: Dave Engel, CEO

Les Lacy, Regional VP for GPHA
Dennis Fredrickson, CFO, Phillips County Hospital
Peggy Fabin, Recorder

Community Present: Larry L. Hall, Pat Hall, Artyce Hoppe, Fred Hoppe, Loretta Atchison, Alice Hoppe, Shirley Henrickson, John Beim, Glenna F. Werner, Brennan Engle, Joan Shields, Lynne Hoover, Krystal Schwenn, Twila Fredrickson, Donna Winchell, Frankie Forbes, Mike Hand, Tony Kruse.

Art Henrickson called the regular Board of Trustees' Meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda were made under #6 Communications (C) Board clarifications, Old Business (D) Resolution, New Business (B) Autoclave, Sandi Preuss asked for a 10 minute executive session. Stan Kats made a motion to accept the agenda with the additions. Stan Robb seconded the motion. Motion carried.

At 7:02 De Suchsland enters the meeting. Art Henrickson announced that BKD will be presenting first so they can leave to go back to Wichita tonight and Dr. Ben Stephenson will present Medical Staff when he enters due to his schedule. Frankie Forbes advised that all the board members had taken the oath of office with the Phillips County Clerk as of August 26, 2013. Frankie Forbes said that the corrective action to take would be to ratify all actions. Mark Gervais made a motion to ratify all actions and minutes taken by the Board from July 2012 thru August 18, 2013. Arliss Hatcher seconded the motion. Motion carried.

Consent Agenda: Hazel Ames made a motion to approve the board packet consent agenda as emailed out with one addition to the September 19th board minutes. David Cary should be David Cary PT, DPT. Stan Robb seconded the motion. Motion carried.

Public Comment: Fred Hoppe thanked the board for the input of the agenda to the hospital website. The PCCCHC would like a copy of the July 18th board meeting minutes and the confidentiality statement.

Reports:

Tony Kruse of BKD CPA's & Advisors of Wichita presented the Audit Report and Financial Statements for the Board of Trustees' and hospital from April 1 2012- March 31, 2013. BKD's job is to express an opinion on the financial statements based on their audits. BKD conducted their audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that BKD plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Tony Kruse reported that they believe that the audit evidence they have obtained is sufficient and appropriate to provide a basis for their audit opinion. In their opinion, the financial statements present fairly, in all material respects the financial position of Great Plains of Phillips County, Inc. dba Phillips County Hospital as of March 31, 2013 and 2012, and the results of its operations, ended in accordance with accounting principles generally accepted in the United States of America. Mike Hand, CFO of Great Plains Health Alliance noted that one deficiency was acknowledged during the audit which was the "segregation of duties" which had been addressed and the appropriate personnel have realigned the job duties. At 7:40 Dr. Ben Stephenson, M.D. entered the meeting. Tony Kruse and Mike Hand commented on some of the obstacles facing healthcare in the future with the 501 R and the ICD 10 codes. At 8:18 Tony Kruse and Mike Hand leave the meeting

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for August 2013.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,103.72	\$389.48	\$ 389.00	\$ 5,104.20
Money Market	\$ 155,035.05	\$ 199.35	\$ 389.00	\$ 154,845.40
We Care Fund	\$ 10,388.73	\$ 1.54	\$.00	\$ 10,390.27
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 374,804.84

Dr. Ben Stephenson, M.D., gave the Medical Staff report for August 2013. CPOE has started and this has been a great change helping to become more efficient and not to miss anything. A tech from Great Plains Radiology will be providing training in Fluoroscopy in Radiology. Discussion was held on E-Emergency Avera Care. E-

Emergency would provide video conferencing with a specialist, in the ER, that can assist with an ER patient on the spot, and provide back up for the physician and nursing staff. E-Emergency personnel would contact other facilities to see if the specialist will accept the ER patient being transferred which would free up time for our ER doctor and nursing staff in making those initial calls to the transferring facility. ICD -10 codes is a major topic and the providers are working with the HIM staff on the changes. Stan Robb handed out information on the E-Emergency system as he had seen it first hand when he was transferring a patient with Phillips Co. EMS and had to make an emergency stop in Alma at Harlan County Hospital. They have the E-Emergency system in use.

At 8:43 Dr. Ben Stephenson, M.D. left the meeting.

Hospital Financial Report:

Dennis Fredrickson presented the statistics as of August 2013.

Communications (Information Only)

At 9:05 a 10-minute recess was announced by Chairman Henrickson. Joan Shields, Krystal Schwenn, Lynne Hoover, Twila Fredrickson, left the meeting.

At 9:15 the meeting re-convened.

Administrator Report: Donna Winchell, manager of HIM (Health Information Management) presented information on her department. HIM has 4 employees in the department that do the daily duties of coding, transcribing dictation, scanning records and billing procedures. Donna gave a power point presentation on the ICD-10 codes and the electronic medical records network exchange between providers across the nation. The patient care records are scanned in and can be accessed by another provider when needed.

Dave Engel passed the hat for donations for the annual drive for the Kansas Hospital Association. Benefits that KHA provides hospitals across Kansas are: Legislative advocacy, reimbursement support, health insurance market place, unified voice. KHA has been very instrumental this past year with federal and state healthcare legislation, the upcoming challenges with mental health and disability implementation with KanCare, and many other regulatory challenges. The KHA Annual meeting will be Nov. 13-15th.

Board Clarification was discussed. During the July 18th Board of Trustees meeting the board made a decision to attend the Phillips County Commissioner's meeting on July 22nd to apprise them of the probable need for additional funding when the ICD-10 goes into effect in October 2014 and how this will negatively affect reimbursement. The Board did not make a motion or vote for either a 6 mil increase or a one cent sales tax for Phillips County Hospital.

Clinic Report: Rhonda's report for August 2013 was attached in the consent agenda packet.

GPHA Report: Les Lacy's GPHA report for August 2013 was attached in the consent agenda packet.

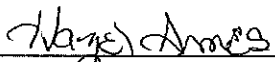

Old Business: The strategic planning work groups follow up was given by Dave Engel. Physician Recruitment; Kelly Vanderplas has been attending career fairs in Omaha and Wichita. Currently looking at a couple of applicants for the Director of Nursing position. Community Education: continuing to present the fall prevention workshops free to the community. Business Development: 340B recertification has been completed. Waiting for a reply back from the KS Rural Health Systems Improvement Pilot project grant. Facility planning, references are back. The facility planning committee; will be meeting Monday Sept 23rd at 5 p.m. Nothing new on the housing-investors. The Board of Trustees Resolution was presented to the board. Sandi Preuss made a motion to accept the Resolution of the Phillips County Hospital Board of Trustees as written. Arliss seconded the motion. Motion carried. Art Henrickson signed and dated the resolution. The resolution along with the board financials were handed to Bill Greving, Phillips County Commissioner, who was in attendance at the board meeting.

New Business: The autoclave in the Operating room has seen its time and is injecting rust pieces into the sterilization process. Peggy Fabin has applied for a grant from a local foundation for half of the purchase price of a refurbished autoclave. The other half of the purchase price will come from an individual's annual donation to the Hospital. Stan Kats made a motion to pursue option #2 purchase a refurbished unit, for \$21,200.13 if the grant is not obtained. Arliss Hatcher seconded the motion. Motion carried.

9:59 Mark Gervais moved that the Board enter into executive session for a length of 15 minutes to discuss personnel matters to protect the privacy of the individuals involved, seconded by Stan Kats. Motion carried. Dave Engel and Les Lacy were asked to stay. Chairman Henrickson announced a five minute recess.

Executive Session: 10:05 executive session was resumed. At 10:18 Sandi Preuss moved that the Board return to regular session. No further action was taken.

Adjournment: Meeting adjourned at 10:20 p.m.

Secretary 
Recorder 

Note: September 18, 2013 minutes has the addition and correction from the October 17, 2013 minutes.