

Phillips County Hospital

BOARD OF TRUSTEES' MEETING

Education Conference Room, Phillips Co. Hospital

August 19, 2013

Board Members Present:

Art Henrickson	Hazel Ames
De Suchsland	Arliss Hatcher
Mark Gervais	Stanley Robb
Stanley Kats	Nicki Jones
Sandi Preuss	

Staff Present: Dave Engel, CEO

Les Lacy, Regional VP for GPHA
Rhonda Kellerman, Clinics Administrator
Dennis Fredrickson, CFO, Phillips County Hospital
Peggy Fabin, Recorder

Community Present: Carolyn Verhage, Larry L. Hall, Pat Hall, Glenna Werner, , Jim Miller, John A. Beim, Fred W. Hoppe, Artyce Hoppe, Brennan Engle, Richard Ames.

Art Henrickson called the regular Board of Trustees' Meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda were made under, Communications: 5 (c) Republican picnic, New Business: 7 (b) also Steven Anderson-Brown (c) resolution, (e) GPHA Lease to Frankie Forbes. Hazel Ames made a motion to accept the agenda with the additions to the agenda. Stan Kats seconded the motion. Motion carried.

Consent Agenda: Stan Kats made a motion to accept the consent agenda as mailed out. Sandi Preuss seconded the motion. Motion carried.

Public Comment: Fred Hoppe had a question on obtaining the hospital's audits for numerous past years. The board told Mr. Hoppe he could obtain the hospitals and boards past year's audits through the firm of BKD CPAs & Advisors of Wichita. Fred Hoppe asked if the group present could be emailed the agenda before each meeting. The board said they would post the agenda before the meeting on the Phillips County Hospital website and could be obtained from the website. John Beim asked why the board report he was presented last September was not the same as printed in the newspaper. The

board replied that the newspaper is sent a summary of the meeting. He was given the official minutes when he asked for them. Brennan Engel asked about the 6 mil levy that was presented to the County Commissioners at their last meeting. The board said that was not why they attended the meeting, and it would have to be a vote on the ballot. This will be addressed in New Business.

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for July 2013.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,103.29	\$.43	\$.00	\$ 5,103.72
Money Market	\$ 154,803.06	\$ 231.99	\$.00	\$ 155,035.05
We Care Fund	\$ 10,387.09	\$ 1.64	\$.00	\$ 10,388.73
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 374,992.47

Hospital Financial Report. Dennis Fredrickson presented the hospital and clinic profit and loss along with the utilization reports as of July 31, 2013. Dennis informed the board that the 2013 cost report has been filed.

Communications (Information Only)

Administrator Report: Dave introduced Carolyn Verhage, Dietary manager to the board. Carolyn was present to introduce herself and inform the board about the dietary department. The dietary department is staffed with 4 full-time and 2 hybrid employees. The hybrid employees work one month in the dietary department and one month in the Environmental Services department. Carolyn answered any questions the board and guest had for her about her department. Carolyn left the meeting at 7:39. Dave reported of his meetings with Jerry Moran and Tim Huelskamp on many healthcare articles and concerns. Dave reported on the Blue Cross Blue Shield agreement that has been received and is looking over it. Blue Cross and Blue Shield quadrant meetings were attended by staff that reviewed a variety of elements with the revenue cycle. The hospital received notification today that they will have to re-certify for the 340 B Pharmacy program. This must be completed by September 13, 2013. The hospitals' Risk Manager recently attended the district Risk Managers' meeting.

Clinic report: Rhonda Kellermans' report for July 2013 was in the consent agenda packet.

GPHA Report: Les Lacys' report for July 2013 was in the consent agenda packet.

Old Business: Recruitment: Our hospital had a booth at the AAFP Conference in Kansas City and collected 27 names from this event. Contact with the 27 students has begun for recruiting purposes. A student from Ellis County came looking for Dave as she would like to stay in the area after graduation. She is currently taking OB Fellowship. "Back to School" care packages were sent to three medical students to let them know we are thinking of them.

Customer Service: received an inquiry from an ER case based on a follow up visit the patient had with one of our providers. An investigation into this case was initiated prior to the inquiry. We called the patient with the grievance to thank them for contacting us. We also wanted to let them know that we continually are trying to improve our service, and unless we know where we are not meeting our patients' needs we cannot do that. The patient said they appreciated the call. The discharge planning nurse received an email from a family member of a recent in patient thanking everyone for the care their loved one received while in PCH.

Community Education: The PCH outreach committee had a booth and promoted their group at the Phillips County Fair. Rehab had a booth at the Rooks County fair. Patient discharge follow up phone calls are being made 2 & 7 days after discharge to make sure their health regimens are going well.

Marketing: Staff is working on revising the HCAHPS survey to be in line with QHI reporting structure. The National survey has been modified, so we will do likewise with our version. Staff members are working on a "Welcome Packet" for new people moving to our community. Our desire is to meet with each major employer in town to share our services with their employees.

Business development: Reached out to another orthopedic group in the area. Update on the 340B program and Blue Cross Blue Shield agreement was reviewed. We received notice that the Fiscal Year 2014 Community Service Tax Credit grant we applied for was denied. We were one of 65 applicants, with 32 of those re-applying from last year. The maximum allocation for the grant was four million dollars and the total requested was fourteen million.

There will not be a Medical Staff report as Medical Staff will meet next week, and Dr. Stephenson is on call this evening.

Nothing new on the housing investors.

Funded depreciation was discussed. Stan Kats made a motion to table the funded depreciation payment until the board feels the funds are available. Arliss Hatcher seconded the motion. Motion carried.

Board members who will be attending the Critical Issues Summit on August 22nd and 23rd are Art Henrickson, Stan Robb, Hazel Ames and Arliss Hatcher.

New Business: A request letter was received from The Wellness Center for continued support of The Wellness Center by providing all employees of Phillips County Hospital and Medical Clinics with a year membership. Discussion was held; Mark Gervais motioned to continue to support the Wellness Center with a year of support for the employees made in monthly payments. Stan Robb seconded the motion. Motion carried.

A letter of thanks was received from Steven Anderson-Brown for the Hansen Healthcare Scholarship for his LPN course. Mr. Anderson-Brown has also been accepted into the RN program and is applying for the 2nd year scholarship. Arliss Hatcher made a motion to reward Mr. Anderson-Brown the 2nd year scholarship, Stan Robb seconded the motion. Motion carried. A letter was received from David Cary, ^{PT, DPT} thanking the board for his year scholarship and asking for a 2nd year scholarship. Stan Robb motioned to award the 2nd year scholarship, Arliss Hatcher seconded the motion. Motion carried.

On July 22, 2013 board members, Arliss Hatcher, Art Henrickson, Mark Gervais, Stan Kats, along with Dave Engel, Dennis Fredrickson, Les Lacy attended the Phillips County Commissioners meeting. The group wanted to share that the board is looking forward into the future when ICD 10 goes into effect and how it could negatively affect reimbursement for the hospital. The county commissioners asked the board members and administration of Phillips County Hospital to produce a resolution to move forward with the plans of the hospital in critical times. Discussion was held on the topic, Stan Kats motioned to move ahead with a resolution for a business development plan to present to the Phillips County Commissioners. Stan Robb seconded the motion. Motion carried. Hazel Ames will draw up the resolution to take to the Commissioners. Board members volunteering to be on this business development plan are Arliss Hatcher, Mark Gervais, Art Henrickson, Stan Kats, and Sandi Preuss, alternate.

The employees of Phillips County Hospital and Medical Clinic participated in the Phillipsburg Rodeo on wearing pink to work on Thursday in support of "Tough Enough to Wear Pink" day in support of breast cancer for the local Relay for Life. The employees showed their support by donating \$389.00 and ask that the Board of Trustees match their total. De Suchsland, motioned to match the \$389.00 for the cause, Arliss Hatcher seconded the motion. Motion carried.

The GPHA lease was discussed. Stan Kats made a motion to send the lease to the boards' attorney, Frankie Forbes to review the lease. Sandi seconded the motion. Motion carried.

Executive Session: At 9:43 Mark Gervais, moved that the board enter executive session for a period of ten minutes to discuss personnel matters, and to protect the privacy of those individuals. The board requested that Dave Engel and Les Lacy be present. Sandi Preuss seconded the motion. Motion carried. The board entered executive session at 9:46 Dave Engel left executive session at 9:50. Returned to open meeting at 9:55p.m.

There was no further business.

Adjournment: 9:57 p.m.

Secretary Nazel Ames

Recorder Peggy Faber