

Phillips County Hospital
BOARD OF TRUSTEES' MEETING
Education Conference Room, Phillips Co. Hospital
October 17, 2013

Board Members Present:

Art Henrickson	Hazel Ames
De Suchsland	Arliss Hatcher
Stanley Kats	Stanley Robb
Sandi Preuss	Mark Gervais
Nicki Jones	

Staff Present: Dave Engel, CEO
Les Lacy, Regional VP for GPHA
Dennis Fredrickson, CFO, Phillips County Hospital
Peggy Fabin, Recorder
Jennifer Hamons, P.A. C

Community Present: Larry L. Hall, Fred W. Hoppe, John Beim, Glenna Werner, Dick Ames, Russ Bowman, Jean Ann Wagner, Rodger VanLoenen, Bud Malmberg, Lloyd Culbertson, Willie Smith, Bill Greving, Twila Fredrickson, Krystal Schwenn, Kelly Bohl, Sue Kipp, Bob Quanz, Lynne Hoover, Sarah Miller, P.A.C, Frankie Forbes.

Art Henrickson called the regular Board of Trustees' Meeting to order at 7:00 p.m. in the Education/Conference Room at the Phillips County Hospital. Additions to the agenda were made under: #5 **Communications** (c) Frankie Forbes, #6 **Old Business** (d) Business Development report be moved to #7 **New Business** (c). Sandi Preuss made a motion to accept the agenda with the additions. Arliss Hatcher seconded the motion. Motion carried.

Consent Agenda: Hazel Ames made a motion to approve the board packet consent agenda as emailed out with one addition and one correction to the September 19th board minutes. The addition was that board member Nicki Jones was in attendance at the September 19th board meeting. The correction is on the consent agenda motion; it should be August 19th not Sept 19th as printed. Stan Robb seconded the motion. Motion carried.

Public Comment: There will be no public comment due to the time frame with reports.

Reports:

Board Financial Report: Mark Gervais presented the Hospital Board of Trustees report for September 2013.

	Beginning Balance	Income	Expense	Ending Balance
Checking	\$ 5,104.20	\$1,092 .40	\$ 1,092.00	\$ 5,104.60
Money Market	\$ 154,845.40	\$ 14,287.80	\$ 1,092.00	\$ 168,041.20
We Care Fund	\$ 10,390.27	\$ 24.29	\$.00	\$ 10,414.56
First National Bank Certificates of Deposit				\$ 194,964.97
We Care CD's				\$ 9,500.00
Total Board Assets				\$ 388,025.33

Hospital Financial Report:

Dennis Fredrickson presented the profit and loss and balance sheet as of September 2013.

Communications (Information Only)

Jennifer Hamons, P.A. C gave the Medical Staff report. The providers are having on-going training techniques through the radiology department on fluoroscopy guided procedures. The nursing department has been performing many drills on obstetrics and code blue. The cardiologists have been updating the providers on Holter monitors and other echo equipment.

Flu shots have been given to the staff. The infection control department has kept everyone abreast with getting the flu shots. Patients can walk in to the clinics to receive their flu shots during business hours. The providers have been covering for Mary Beth VanRoekel since her hospitalization and please keep her in your thoughts during her recovery.

Administrator Report: Dave thanked the board members for their donation to the KHA annual fundraiser. A total of \$234.00 was donated through the board members, public and employees. On Oct 22nd Dave, Art, Stan K., Stan R., Arliss H., Les Lacy will be attending a legislative dinner in Hays. Nothing to report on Quality Assurance for this month. December 2nd will be the employee Christmas party. Our facility is not pursuing the Navigator Financial Counseling for the new healthcare act but will pursue the Consumer Advocate certification in early 2014. We can refer the consumer to the appropriate Navigator in the interim. The hospital did receive the grant which Peggy Fabin applied for in the amount of \$11,200.00 from a local foundation for the Autoclave. The Tri-County Rural Health Improvement Pilot Project grant has been applied for and we intend to report when there is a media release.

Frankie Forbes, the board's attorney presented the Kansas Open Meeting and Open Records policies to the board. Frankie Forbes shared request procedures for obtaining records from an open meeting. The administrator can appoint an Information Officer designee to receive and process all requests for open meeting records. Dave Engel, Administrator appointed Peggy Fabin as the designee during the meeting. Arliss Hatcher made a motion to ratify, approve, and confirm the Phillips County Hospital Open Meetings Policy and Open Records Policy. Nicki Jones seconded the motion. Motion carried. The resolution was signed during the meeting.

Clinic Report: Rhonda's report for September 2013 was attached in the consent agenda packet.

GPHA Report: Les Lacy's GPHA report for September 2013 was attached in the consent agenda packet.

Old Business: Physician Recruitment: Recruitment continues as Kelly Vanderplas sends out electronic contacts daily along with attending recent recruiting fairs in Omaha, Nebraska and Wichita, Kansas. Dave Engel recently attended the KU recruiting fair in Kansas City, where interest was shown from students who would like to do preceptor-ships at our facility. Director of nursing interviews are continuing. Business development: continues with contacts from Kearney on how we could partner with them. Good Samaritan-Kearney, Nebraska also has an e-Emergency system. The Board members wore pink in observance of October being Breast Cancer awareness month. Community Education: Jennifer Hamons will be presenting Preventive Health for Women at a Pink Ribbon Luncheon on Thursday Oct. 24th 12:30 at the Huck Boyd Community Center. This is a free luncheon. Please RSVP to the Radiology Department.

Housing-Investors: Stan Kats made a motion to table housing investors indefinitely. Stan Robb seconded the motion. Motion carried.

Funded Depreciation: Arliss made a motion to table funded depreciation indefinitely. Mark seconded the motion. Motion carried.

New Business: Fiscal Year 2013 Community Benefit report: Twila Fredrickson, Social Services Director/Activities Director, presented her job duties to the board along with the Phillips County Hospitals unreimbursed community benefits and bad debt for fiscal year 2013. A few of the daily duties that Twila performs are assist with skilled swingbed activities, assist with discharge planning, submitting Medicaid form 2126 on Medicaid swingbed stays, help patients apply for Medicaid, Medicare Part D, and nursing home insurances and patient assistance advocate for free or discounted drugs for Phillips County residents. Twila keeps track and submits yearly information for the IRS, 990 H form, which is PCH's unreimbursed community benefits and bad debt report to maintain the Phillip County Hospitals' 501 (c) 3 status. This year the total amount for unreimbursed was \$381,846.00. This was made up of charity care, free hospital services, Medicaid shortfalls, health related donations, bad debt, community education, recruitment cost, etc. Twila keeps track of volunteered hours by the staff in community events, this years' total is 2,504.5 hours.

Facility Development committee report and recommendation: Stan Kats made a motion to table the facility development committee report and recommendation to a later date. Arliss seconded the motion. Motion carried.

Mark Gervais presented a power point business development presentation to the board, "Why should you care about the long-term viability of the overall health of Phillips County communities and the viability of the Phillips County Hospital." Nicki Jones made a motion that the power point presentation should be delivered to the citizens of Phillips County in multiple locations and at multiple times throughout the county. Stan Robb seconded the motion. Motion carried.

9:05 Sandi Preuss moved that the Board enter into executive session for a length of 10 minutes to discuss personnel matters to protect the privacy of those individuals involved, seconded by Mark Gervais. Dave Engel, Les Lacy, and board attorney Frankie Forbes were asked to stay. Chairman Henrickson announced a 10 minute recess.

Executive Session: Board went into Executive Session at 9:15. At 9:24 regular session resumed. John Beim, Fred Hoppe, Glenna Werner, Richard Ames entered the meeting

Adjournment: 9:25 Stan Kats made a motion for adjournment, seconded by Sandi Preuss. Meeting adjourned.

Secretary Richard Ames

Recorder Peggy Fisher